

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB

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www.grantleyandsawleyparishcouncil.org.uk

Draft Minutes of the Ordinary Meeting of the Parish Council held on
Thursday 16th March 2023 at 7.30pm
Sawley Village Hall

(2022-2023 – 160) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Jim Wigginton & Cllr Simon Learoyd.

(2022-2023 – 161) Also **present** were David Taylor, Clerk, and 2 members of the public.

(2022-2023 – 162) **Apologies** were received from Cllr Mark Smeeden, Cllr Will Parry, Cllr John Lennon and Cllr Cunliffe-Lister.

(2022-2023 – 163) No **Declarations of Interest** were received and so no **dispensations** were required.

(2022-2023 – 164) It was **resolved** that the minutes of the meeting held on 19th January 2023, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2022-2023 – 165) Nabil Abbas, the Skell Valley Project Manager **reported** on progress on the Project and took questions from the Parish Council and those other present. The information delivered can be found on <https://nidderdaleaonb.org.uk/about-us/projects/looking-after-the-river-skell/>. The project is a joint venture of the National Trust and the Nidderdale AONB.

(2022-2023 – 166) The Clerk **reported** that:-

- a. He is trying to set up a meeting with the waste bin co-ordinator at Harrogate BC.
- b. The new notice board is now installed and paid for on Sawley Village Green.
- c. The Yorkshire Ambulance Service require a person to take charge of the defibrillators at Sawley & Grantley. The task involves checking the stores of pads and the battery life of the units. The Parish Council will, of course, fund any replacements and running costs required.
- d. Expressed concern regarding Sawley Village Green, commenting that parking on the green and consequent damage to the grass is on the increase and will only rise with the development of the Sawley Arms. It was decided that the matter requires further discussion and an eventual public consultation. The clerk is to seek general advice from the YLCA. Martin Kirbitson, Jim Wigginton and Ted Flaxman will take charge of this project.
- e. The play ground notices are now complete and it was resolved that the Clerk shall have them mounted in a frame in order that they can be placed in their respective play areas.
- f. The Clerk is organising a meeting with the tree surgeon concerning the Wellingtonia at Sawley play area.

(2022-2023 – 167) It was **noted** that Sawley Moor Lane floods regularly due to blocked roadside gullies. In the winter this causes dangerous ice to form in sheets across the road.

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(2022-2023 – 168) The Clerk **reported** on the present state of the Parish Room Fund. He noted that the fund requires management by a qualified IFA as he is no qualified in this regard and no Councillors are either. The invested funds are not yielding satisfactory returns at present. This was approved by the meeting and a search for a suitable IFA should commence.

(2022-2023 – 169) The Clerk reported on the drop-in session that he attended at Harrogate Borough Council office regarding the new North Yorkshire Council.

(2022-2023 – 170) The meeting considered any activities for the Coronation of His Majesty the King on Sat 6th May. There nothing to be organised by the Parish Council but it is hoped that there will be a game of rounders on Sawley Village Green.

The following Correspondence was considered:

(2022-2023 – 171) email - S106 Available Commuted Sums - Fountains and Ripley Ward was considered. The Clerk is to circulate a list of criteria to members.

(2022-2023 – 172) North Yorkshire Council Launch campaign – Parish and Town Councils Communications Pack. **Noted.**

Financial Matters:

(2022-2023 – 173) The accounts for payment as listed on "Appendix B", below, were approved for payment.

(2022-2023 – 174) A **Bank Reconciliation** to the period 16th March 2023 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman was authorised to sign it when possible accordingly. This appears at "Appendix C", below.

(2022-2023 – 175) A **Spending v Budget** report to the period 16th March 2023 was received and approved by the Council.

Planning Matters:

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

The following **Planning Notices** were received: -

(2022-2023 – 176) **Planning Notice** Protecting Dark Skies in the Nidderdale AONB SPD - consultation draft. **Noted.**

(2022-2023 – 177) **Planning Decision Notice** 22-04416-FUL. Erection of 4no. holiday etc. Old Home Farm Grantley Ripon. Mr W Hitchen. **Noted - Application Refused**

(2022-2023 – 178) **Planning Decision Notice** 22-04845-FUL. Erection of single and two storey extensions etc. The Sawley Arms Ltd. **Noted – Application approved, subject to conditions.**

The following **Planning Applications** were considered: -

(2022-2023 – 179) **Planning Application** 23-00564-DVCON. Application to vary etc. Fountains Church Of England Primary School Grantley. It was **resolved** to return **Option A** – please see below.

(2022-2023 – 180) **Planning Application** 23-00492-FUL. Alterations to roof, etc. West Lodge Grantley Hall. Grantly Hall Hotel. It was **resolved** to return **Option A** – please see below.

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(2022-2023 – 181) Planning Application 23-00493-LB. Listed Building consent for alterations to roof etc. West Lodge Grantley Hall Grantley. It was **resolved** to return **Option A** – please see below.

(2022-2023 – 182) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2022-2023 – 183) It was requested of the Clerk that he come to the next meeting with information regarding the upkeep of stiles on public footpaths; who is responsible for them.

(2022-2023 – 184) It was confirmed that the next meeting of the Parish Council would be on 18th May 2023 at 7.30pm at 7.30pm. This will include village meetings, the Annual meeting of the Parish Council and an ordinary meeting of the Parish Council.

A schedule of future meetings appears at "Appendix D", below

The meeting closed at 8.50pm

These minutes were recorded and prepared by the Clerk to the Parish Council,
David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Grantley and Sawley Parish Council.

At the Regular Meeting of the Grantley and Sawley Parish Council held on **18th May 2023** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

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Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- | | |
|----------------|-----------------------------------|
| 1. 31.01.2023 | 2. Yorks Accs Ripon |
| 3. 31.01.2023 | 4. Farm & Land Services |
| 5. 31.01.2023 | 6. Fusion Systems |
| 7. 31.01.2023 | 8. DN Taylor - Salary - Jan 2023 |
| 9. 31.01.2023 | 10. StOfEx - Jan 2023 |
| 11. 01.02.2023 | 12. Signworks of Ripon |
| 13. 14.03.2023 | 14. Sawley Notice Board |
| 15. 14.03.2023 | 16. StOfEx - Feb 2023 |
| 17. 14.03.2023 | 18. StOfEx - Mar 2023 |
| 19. 14.03.2023 | 20. DN Taylor - Salary - Feb 2023 |

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Appendix "B" – Bank Reconciliation as at 16th March 2023 Including all payments (up to and over £100.00)

NB: Not including Parish Room Funds

| | | | | |
|--------------------------|---------|---|----------|-------------------|
| HSBC a/c *****16 | | £ | 804.80 | |
| HSBC a/c *****08 | | £ | 7,912.02 | |
| | | £ | 8,716.82 | £ 8,716.82 |
| Less Unpresented Cheques | SCD "1" | £ | - | |
| Sub Total | | | | £ 8,716.82 |

Cash Book at 19th January 2023

| | | | | |
|----------------------|---------|---|-----------|-------------------|
| HSBC a/c *****16 | | £ | 1,513.07 | |
| HSBC a/c *****08 | | £ | 8,889.93 | |
| Sub Total | | £ | 10,403.00 | |
| Add receipts | SCD "2" | £ | 1,372.09 | |
| | | £ | 11,775.09 | |
| Subtract payments | SCD "3" | £ | 3,058.27 | |
| Current State | | £ | 8,716.82 | £ 8,716.82 |

SCD "1"

| | | | |
|---|---------------------|---|---|
| 1 | | £ | - |
| | Total Shed 1 | £ | - |

SCD "2"

| | | | |
|------------|------------------------|---|----------|
| 14.03.2023 | Transfer from P.R.F. | £ | 1,350.00 |
| 01.03.2023 | Interest - a/c *****08 | £ | 22.09 |
| | Total Shed 2 | £ | 1,372.09 |

SCD "3"

| | | | |
|------------|-------------------------------|---|----------|
| 22.01.2023 | Bank Charges | £ | 5.00 |
| 31.01.2023 | Yorks Accs Ripon | £ | 54.00 |
| 31.01.2023 | Farm & Land Services | £ | 541.80 |
| 31.01.2023 | Fusion Systems | £ | 19.73 |
| 31.01.2023 | DN Taylor - Salary - Jan 2023 | £ | 480.93 |
| 31.01.2023 | StOfEx - Jan 2023 | £ | 29.72 |
| 01.02.2023 | Signworks of Ripon | £ | 36.00 |
| 22.02.2023 | Bank Charges | £ | 5.00 |
| 14.03.2023 | Sawley Notice Board | £ | 1,350.00 |
| 14.03.2023 | StOfEx - Feb 2023 | £ | 29.68 |
| 14.03.2023 | StOfEx - Mar 2023 | £ | 29.68 |
| 14.03.2023 | DN Taylor - Salary - Feb 2023 | £ | 476.73 |
| | Total Shed 3 | £ | 3,058.27 |

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

Thursday 18th **May** 2023 Annual Meeting of the Parish Council, Annual Parish Meetings and Ordinary Meeting - venue Sawley Village Hall.

Thursday 20th **July** 2023 Ordinary Meeting - venue Sawley Village Hall.

Thursday 21st **September** 2023 Ordinary Meeting - venue Sawley Village Hall.

Thursday 16th **November** 2023 Ordinary Meeting - venue Sawley Village Hall.

- **Meetings** are held on the 3rd Thursday of alternate months – January onwards.
- **There** will be six meetings per year unless more are required when extraordinary meetings may be called. These will be publicised on the Parish Council Website and the usual local noticeboards. • **Please** check notice boards and the Parish Council website for changes to dates, times & venues.
- **Where** held, Parish Meetings will be held in succession before the Annual Meeting of the Parish Council and will commence at 7.30pm.