

# GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

## INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

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### Minutes of the Ordinary Meeting of the Parish Council held on Thursday 14<sup>th</sup> July 2022 at 7.30pm Sawley Village Hall

(2022-2023 – 048) **Present** were Cllr Mark Smeeden (Vice Chairman – acting as Chairman of this meeting), Cllr Jim Wigginton, Cllr Simon Learoyd & Cllr John Lennon

(2022-2023 – 049) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public.

(2022-2023 – 050) **Apologies** were received from Cllr Kirbitson and Cllr Parry.

(2022-2023 – 051) A **Declaration of Interest** was **received** from Cllr Smeeden in respect of minute items (below) 22-00186-DVCMAJ.

(2022-2023 – 052) It was **resolved** to give a **Dispensation** that Cllr Smeeden should remain in the room when the matter is discussed but shall not contribute to the discussion.

(2022-2023 – 053) It was **resolved** that the minutes of the meeting held on 8<sup>th</sup> June 2022, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2022-2023 – 054) It was **resolved** to include a specific item "Matters arising from the above minutes" on all future minutes.

(2022-2023 – 055) Cllr Wigginton **requested** that the Clerk shall enquire the status of the enforcement matters at Items 30,40,41,42 & 43. Clerk to action.

#### **Reports:**

(2022-2023 – 056) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council and Harrogate Borough Council: -

- a. HBC are having a difficult time with staffing levels just now. Staff are leaving due to the closing of offices when the Unitary Authority is formed. The planning department are particularly affected. It is not business as usual.
- b. A committee has been formed at NYCC in order to manage and oversee the unitary authority coming into being.
- c. There will have to be a unification of the rubbish collection across the new unitary authority.
- d. 400 care workers are being recruited across the county. The costs of social care makes up half of the County Council's annual budget.
- e. The Harrogate Station Gateway project is still in dispute. Businesses are not in favour of it and there is opposition from the general public, especially those from rural villages.
- f. NYCC have advertised for a CEO for the new Unitary Authority. Interviews are scheduled for August with an appointment following thereafter.

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- g. Central Government has imposed a spending cap on Harrogate Borough Council at £250k prior to the unitary authority coming into being.
- h. The staff shortages at NYCC are due in part to existing staff leaving and going to the new Darlington Economic Campus - as the recruitment drive hits a major milestone with over 110 Treasury members of staff in post.

**(2022-2023 – 057)** The Clerk **reported** that:-

- a. Payments that were authorised in respect of Sawley Village Jubilee celebrations have been made.
- b. The procurement of the Sawley Village noticeboard is in process. It will be invoiced to the Parish Council and funded by a donation from the Village Hall and a grant from the Parish Room Fund.

**(2022-2023 – 058)** The Clerk reported that he had heard from Police Sergeant Hannah Davies at Ripon Police Station who says that they can no longer issue such reports, mainly on the grounds of data protection.

**(2022-2023 – 059)** The matter of the Pinfold wall was considered. The wall was knocked over by what appeared to be a farm tractor; no-one has come forward to admit being responsible for the damage.

- a. The Clerk has ascertained that the Parish Council is responsible for the Pinfold, and therefore the wall.
- b. The damage was reported to the Police and NYCC Highways.

It was **resolved**: -

- c. The Clerk shall seek three quotes for the repair of the wall.
- d. The repair should be effected as soon as possible. Once the three quotes were available they shall be circulated to councillors for consideration.
- e. Proceed with a claim on the insurance policy.

**(2022-2023 – 060)** The Matter of stile repairs in Sawley was considered. Ted Flexman, who raised the matter and had progressed the matter already has identified the defective stiles in question. He is concerned that the stiles are in a dangerous condition and should be attended to as soon as possible. He has the details of an organisation who may assist with repairs and will forward this to the Clerk.

It was resolved that: -

- a. The Clerk shall inform the Public Rights of Way Officer at NYCC of the situation and its progress.
- b. Cllr Learoyd will speak with Mr Poulter, one of the landowners concerned about maintaining the stiles,
- c. Mr Flexman agreed to speak with Messrs Draper and Terry also landowners concerned, about maintaining the stiles,
- d. The matter shall be revisited at the next meeting for further consideration.

**(2022-2023 – 061)** The prospect of a public meeting was considered. It was decided that a meeting should be convened in November, this autumn. A good notice period should be given and the meeting should be advertised beforehand.

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The idea behind the meeting is to further engage with the public and find out what they expect from the Parish Council, what perceptions they have of the Parish Council tell them what we can and cannot do.

**(2022-2023 – 062)** The “special meeting” with Grantley Hall Hotel was considered. Councillors shall be at Sawley Village Hall at 7.00pm in order to prepare for the meeting.

The briefing sheet of questions was amended and shall be sent to GHH accordingly.

The meeting will be advertised on the village Facebook accountants.

**(2022-2023 – 063)** The Clerk reported that he has continued to investigate the history of the Parish Room Funds and gave a summary of his findings so far. He said that he intends to publish a history on the website when he is finished.

His next step is to contact the lending institutions concerned and update the respective mandates.

He will then conduct a review of the investments and report back to the Council.

### **The following Correspondence was considered:**

**(2022-2023 – 064)** A letter from Ted Flexman – received 12.06.2022 by email – was noted.

**(2022-2023 – 065)** Notes from meeting with Zoe Metcalfe Police, Fire & Crime Commissioner for North Yorkshire – was noted.

**(2022-2023 – 066)** It was **resolved** that the Copper Beech and the Horse Chestnut that grow next to the drive down to the village hall on Sawley Village Green should be trimmed. Over time they have grown over the drive and now hang low enough for the waste collection lorries to be obstructed. The Clerk shall instruct to have the low hanging branches trimmed and to ascertain if the work requires Planning Permission.

### **Financial Matters:**

**(2022-2023 – 067)** The accounts for payment as listed on “Appendix A”, below, were approved for payment.

**(2022-2023 – 068)** A Bank Reconciliation to the period 14<sup>th</sup> July 2022 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman was authorised to sign it accordingly. This appears at “Appendix B”, below.

**(2022-2023 – 069)** A Spending v Budget report to the period 14<sup>th</sup> July 2022 was received and approved by the Council.

### **Planning Matters:**

***NB- Planning applications.*** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

The following Planning Notices were received: -

**(2022-2023 – 070) Planning Decision Notice 22-00186-DVCMAJ.** Variation of condition 5 (to allow for the permanent siting of the fixed tents but not in operation between 31st December and 1st March) and condition 6 (for the Managers accommodation to not be occupied between 31st December and 1st March) of planning permission 19/02600/FULMAJ - Change of use of land to form camping site to include erection of 1 no. communal and 12

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no. accommodation yurts, spa facility, managers lodge and associated facilities with parking and soft landscaping. (COVER LETTER NOW PUBLIC). Land Known as Fishpond Wood Risplith. Yorkshire Yurts. **Granted Subject to Conditions – Noted.**

The following Planning Applications were considered: -

**(2022-2023 – 071) Planning Application** 22-02197-LB & FUL. Conversion of outbuilding to form overflow accommodation ancillary to main house, installation of solar panels to shed roof to the South of Birka Carr Farmhouse and existing septic tank replaced with sewage treatment plant. Birka Carr Farm Risplith Ripon. Justine Jones and Nick Thody. It was **resolved** to return Option A "the Parish Council has no objections

**(2022-2023 – 072)** The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct to via email or post to arrive no later than 1 week prior.

**(2022-2023 – 073) It was confirmed** that the next regular meeting of the Parish Council would a regular meeting on 15<sup>th</sup> September 2022 at 7.30pm at Sawley Village Hall.

This appears at "Appendix B", below

The meeting closed at 9.10pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **24<sup>th</sup> November 2022** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

**Appendix "A" – Schedule of accounts approved for payment.**

- Clerk's Salary
- Office expenses
- Insurance premium
- Payroll management fee

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### Appendix "B" – Bank reconciliation for the period to 14th July 2022, including all payments (up to and over £100.00)

NB: Not including Parish Room Funds

HSBC a/c *****16		£	2,739.41	
HSBC a/c *****08		£	10,626.23	
		£	13,365.64	<b>£ 13,365.64</b>
Less Unpresented Cheques	SCD "1"	£	-	
<b>Sub Total</b>				<b>£ 13,365.64</b>

### Cash Book at 10th March 2022

HSBC a/c *****16		£	3,743.41	
HSBC a/c *****08		£	10,626.23	
Sub Total		£	14,369.64	<b>£ 14,369.64</b>
Add receipts	SCD "2"	£	-	
		£	14,369.64	
Subtract payments	SCD "3"	£	3,121.94	<b>£ 14,369.64</b>
<b>Current State</b>				<b>£ 14,369.64</b>

SCD "2" £ -

SCD "1" £ -

#### SCD "3"

1	HSBC Charges	22.04.2022	£	5.00
2	Gallagher Insurance	22.06.2022	£	448.57
3	DN Taylor - StOfEx June 22	28.06.2022	£	45.00
4	DNTaylor - Salary May 22	28.06.2022	£	448.57
	Yorkshire Accountants			
5	Ripon	28.06.2022	£	36.00
	Total SCD "3"		£	<b>983.14</b>

