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GRANTLEY, SAWLEY, SKELDING & EAVESTONE  
PARISH COUNCIL  
INCLUDING THE VILLAGE OF RISPLITH

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Minutes of the Regular Meeting of the Parish Council held on  
Tuesday 17<sup>th</sup> September 2019 at 7.30pm  
Sawley Village Hall, Sawley.

(2019 – 042) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mark Smeeden (Vice Chairman), Cllr John Scannell, Cllr Jim Wigginton and Cllr Mike Lumb.

(2019 – 041) Also **present** were David Taylor, Clerk, and 2 members of the public.

(2019 – 042) **Apologies** were received from Cllr Simon Learoyd.

(2019 – 043) A **Declaration of Interest** was **received** from Cllr Smeeden regarding planning application 19-02600-FULMAJ.

(2019 – 044) It was **resolved** that Cllr Smeeden should remain in the room during this part of the meeting in order to provide any information required. He should not vote on the matter.

(2019 – 045) It was **resolved** that the minutes of the meeting held on 23<sup>rd</sup> July 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 046) David Hargreaves, Skell Valley Project Manager at the National Trust gave a presentation on the objectives and progress of the project. Further information on the project can be found at <https://www.nationaltrust.org.uk/Skellvalleyproject>. The Clerk will circulate a map of the project area when received.

(2019– 047) The Clerk **reported** that:-

- a. Planning Application Notices have been received regarding the removal of the Grantley and Sawley telephone boxes. The applications will be discussed below but if residents felt strongly about the matter they should contact either HBC or the clerk. A notice to that effect will be posted in each kiosk shortly.
- b. The Defibrillator unit at Grantley is now operational again following its use recently. In addition to the only set of pads being replaced a second (spare) set has been ordered in order to maintain greater continuity of use. The unit at Sawley will have a spare set as well.
- c. The Parish Council's Code of Conduct, Standing Orders & Financial Regulations will be reviewed and presented to the council for adoption. They have not been reviewed for over four years and some operating practices and legislation has changed in that time.
- d. A new edition of The Good Councillors Guide has been published. The Clerk was asked to circulate the PDF version to Councillors.
- e. The next meeting of the Parish Council will include Budget setting for the forthcoming year, Councillors were asked to give thought to spending for next year.
- f. DTMS have been asked to quote for the maintenance items from the last meeting. The Clerk is waiting for the quotes.

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- g. DTMS have cleaned the Grantley play area.
- h. A Sawley Speed Limit Order has been **received** and **circulated**.
- i. Castle Trust is no longer accepting subscriptions and so the Parish room funds cannot be re-invested with this firm. Councillors were given details of CCLA investments and asked to revert to the Clerk with their thoughts regarding suitability of this organisation. It was **resolved** to move the funds into the appropriate HSBC account.

(2019 – 048) Councillors **received** and **considered** the following caretaker reports DTMS with no further comment save that the play equipment should be repainted where necessary:-

Caretaker task list  
Grantley play area 01.07.2019  
Grantley play area 15.08.2019  
Sawley play area 01.07.2019  
Sawley play area 15.08.2019

(2019 – 049) It was **resolved** to press on with the removal of the tree in the Sawley play area. (No planning permission needed).  
(2019 – 050) It was **resolved** that the Clerk should write to Mr & Mrs Ferris and thank them for their work on the benches in Sawley.

(2019 – 051) Grass cutting arrangements for the Parish Council areas were considered and it was noted that the standard of grass cutting has deteriorated. It was **resolved** to

- a. Compare the quotations for the last three years,
- b. Cllr Kirbitson should meet the present contractor and discuss matters including how much would it cost collect grass in certain areas,
- c. Explore the possibility of finding another contractor,
- d. Ask the contractor to notify the parish Council when a specific area has been cut in order to be able to monitor the quality of the work,
- e. Review the frequency of cuts in the next year's budget.
- f. Locate maps of cutting areas and send out to Councillors.

(2019 – 052) The Clerk's proposal for IT support and upgrades were considered and it was **resolved** that provided the two other Parish Councils served by the Clerk were willing to go ahead and that support call costs were capped at £40.00 (at a very maximum) per session and monitored the proposal should go ahead. The Clerk should find out how much a 'home visit' would cost, if required.

(2019 – 053) A schedule of commuted sum available to the Parish Council s was presented to the meeting for Councillors **consideration**.

(2019 – 054) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were **approved** for payment.
- b. A bank reconciliation for period to 17 September 2019 was received and **unanimously approved**. This appears at "Appendix B", below.

(2019 – 055) The following Planning Notices were **received**:-

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- a. Decision notice - 19/00612/FUL Grantley Hall Hotel Ltd Erection of canopy. The application is **Granted**
- b. Decision notice - 19/02722/FUL Mr C Snow Erection of 2 no. camping pods Snow Brothers Coal Stock Yard Risplith. The application is **Granted**
- c. Email regarding 18/00515/PR15 : Land Known as Fishpond Wood Risplith – It was **resolved** that the Clerk is to respond seeking further information.
- d. Planning Enforcement Notice - 5 St Michaels Mead – It was **resolved** that the Clerk is to respond:-
  - i. Confirm that extension conforms to HBC guidelines for house extensions,
  - ii. There is no mention of agricultural business being carried on.
- e. Planning Enforcement Notice - Grantley Hall, Creation of hardstanding. It was **resolved** that the Clerk is to respond:-
  - iii. Any engineering operations within a Grade 2 listed site require Planning Permission.
  - iv. Works are unsightly from public foot path and cause nuisance to nearby residents.
  - v. The surface laid is of compacted crushed stone and, as a result is impermeable and a danger to nearby trees,
  - vi. These works are not shown on any landscaping schemes.
- f. Latest position on the helipad at Grantley Hall was discussed by members:
  - i. It was noted that a Grantley resident noted 5 flights from the property on one day recently.
  - ii. On another Sunday there were 3 flights.
  - iii. Cllr Scannell, having been away for some time, will pick up with Spawforths regarding the situation and report back.
  - iv. It was **resolved** that the Clerk should write to HBC accordingly.

(2019 – 056) The following Planning Applications were considered:-

- a. Planning Application - 19-02600-FULMAJ - Change of use of land to form camping site - Fishpond Wood Risplith - Yorkshire Yurts – it was **resolved** to return option B with the following comments and safeguards:-
  - i. Fishpond Wood, a delightful retreat, where man's efforts, in the formation of the lake, have most nearly imitated nature. Encircling the pond is a footpath, shaded by fine beeches, which at places overhang the road, and, dipping the tips of their branches into the water, form natural arches.
  - ii. If the development were to be allowed, there should be absolutely no access to the (Fishpond) lake by campers at the proposed site as this would severely disrupt the tranquillity of the lake. Suitable and careful safeguards should be put in place to ensure this.
  - iii. Close attention should be paid to the National Planning Policy Framework at section 15. "Conserving and enhancing the natural environment". Paragraphs 170 & 172.

(2019 – 057) There were no items to be considered at the next meeting from Councillors. Councillors were invited to submit items to the Clerk prior to the meeting.

(2019– 058) **It was confirmed** that the next Ordinary meeting of the Parish Council would held on 19<sup>th</sup> November 2019 at 7.30pm at Sawley Village Hall.

(2019– 059) The meeting **closed** at 10.20pm

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These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Grantley and Sawley Parish Council.

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

**Appendix "A" – Schedule of accounts approved for payment.**

1. DN Taylor – Salary & PAYE
2. Yorkshire Accountants Ripon
3. DTMS – Monthly Caretaker Duties
4. DTMS Grantley playground surface cleaning
5. Standing Office expenses

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**Appendix "B" – Bank reconciliation for the period to 17<sup>th</sup> September 2019**

**Bank Reconciliation as at 17.09.2019**

NB: Not including Parish Room Funds

|                          |         |   |           |          |                  |
|--------------------------|---------|---|-----------|----------|------------------|
| HSBC a/c *****16         |         | £ | 81.70     |          |                  |
| HSBC a/c *****08         |         | £ | 12,105.98 |          |                  |
|                          |         | £ | 12,187.68 | <b>£</b> | <b>12,187.68</b> |
| Less Unpresented Cheques | SCD "1" | £ | 402.66    | £        | -                |
| Sub Total                |         |   |           | <b>£</b> | <b>11,785.02</b> |

**Cash Book**

Bank Reconciliation as at 23.07.2019

|                   |         |   |           |          |                  |
|-------------------|---------|---|-----------|----------|------------------|
| HSBC a/c *****16  |         | £ | 1,506.97  |          |                  |
| HSBC a/c *****08  |         | £ | 12,099.88 |          |                  |
| Sub Total         |         | £ | 13,606.85 | <b>£</b> | <b>13,606.85</b> |
| Add receipts      | SCD "2" | £ | 6.10      | <b>£</b> | <b>13,612.95</b> |
| Subtract payments | SCD "3" | £ | 1,425.27  | <b>£</b> | <b>12,187.68</b> |

**Current State**

**£ 11,785.02**

|   |                            |          |                 |
|---|----------------------------|----------|-----------------|
|   | <b><u>SCD "1"</u></b>      |          |                 |
| 1 | DTMS                       | £        | 201.60          |
| 2 | DTMS                       | £        | 150.00          |
| 3 | YAR                        | £        | 36.00           |
| 4 | DNTaylor - SOFFEX - Sept19 | £        | 15.06           |
|   |                            | <b>£</b> | <b>402.66</b>   |
|   | <b><u>SCD "2"</u></b>      |          |                 |
| 1 | Interest                   | £        | 6.10            |
|   |                            | <b>£</b> | <b>6.10</b>     |
|   | <b><u>SCD "3"</u></b>      |          |                 |
| 1 | Farm & Land                | £        | 390.00          |
| 2 | Farm & Land                | £        | 189.60          |
| 3 | DTMS                       | £        | 221.76          |
|   | DNTaylor - Salary          |          |                 |
| 4 | July                       | £        | 267.15          |
| 5 | DNTaylor - SOFFEX - May19  | £        | 23.80           |
| 6 | DNTaylor - SOFFEX - June19 | £        | 30.20           |
| 7 | DNTaylor - SOFFEX - July19 | £        | 15.81           |
| 8 | DNTaylor - SOFFEX - Aug19  | £        | 15.80           |
| 9 | DNTaylor - Salary Aug19    | £        | 271.15          |
|   |                            | <b>£</b> | <b>1,425.27</b> |

**Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:**

|  |   |
|--|---|
| Tuesday 19 <sup>th</sup> November 2019 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 21 <sup>st</sup> January 2020  | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 17 <sup>th</sup> March 2020    | Regular Meeting at <u>Sawley</u> Village Hall |