

GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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Minutes of an Ordinary Meeting of the Grantley & Sawley Parish Council held on Wednesday 8th
June 2022 at 7.30pm
at Sawley Village Hall, Sawley.

(2022-23 – 015) Present were Cllr Martin Kirbitson, Cllr Mark Smeeden, Cllr Jim Wigginton, Cllr Will Parry and Cllr John Lennon.

(2022-23 – 016) Apologies were received from Cllr Simon Learoyd.

(2022-23 – 017) Also present was David Taylor, Clerk and Responsible Financial Officer to the Parish Council.

(2022-23 – 018) There were no **Declarations of Interest** received.

(2022-23 – 019) No dispensations were therefore required.

Reports:

(2022-23 – 020) The Clerk **reported** that he had been busy arranging for the internal audit in the time since the last ordinary meeting and that there was nothing to report that was not in the evenings agenda.

(2022-23 – 021) There was no report from the local Policing team, the Clerk shall continue to have this reinstated.

(2022-23 – 022) DTMS Playground Inspection Reports

- a. Sawley – 08.03.2022
- b. Grantley – 08.03.2022
- c. Sawley – 04.04.2022
- d. Grantley – 04.04.2022

The reports were noted and maintenance issues were discussed later in the meeting.

Correspondence received:

(2022-23 – 023) Letter from Harrogate Borough Council re: Litter bin review across the Harrogate District. It was resolved that the Clerk shall reply to the letter in the following terms:

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- a. Will the proposed wheelie bins be anchored down in order to prevent them being moved, stolen or even blown over by a strong wind.
- b. The bin indicated on the Grantley map that accompanied the letter is correct but there is also a bin near the bus stop in the village.
- c. The bin indicated on the Sawley map that accompanied the letter is correct save that the bin indicated on Church View has been removed – it was rarely emptied and so posed a health problem.

(2022-23 – 024) Letter from North Yorkshire Fire and Rescue Service "Have your say on the proposed changes to Fire and Rescue services in North Yorkshire and York". Contents noted by Cllrs.

(2022-23 – 025) HSBC - Updates to our Business Banking Terms and Conditions. Contents noted by Cllrs.

Other Business:

(2022-23 – 026) The need to repaint the playground equipment at both Grantley and Sawley play areas was discussed.

- a. It was **noted** that the equipment looks shabby at both villages.
- b. It was felt necessary to scrape / strip the existing paint down to a sound surface in order to note the condition of the metal structures beneath.
- c. It was **resolved** that the Clerk shall ask DTMS to quote for this task.
- d. It was also **resolved** to ask DTMS for a quotation in respect of repairing the root damage to the tyre chipping surface at Sawley play area,
- e. It was further **resolved** to instruct DTMS to power wash the play area ground surface at both play areas.

The above should be actioned in time to authorise the work at the next Parish Council meeting.

(2022-23 – 027) The problem of traffic and speeding through Grantley village was discussed in the following terms.

- a. The congestion in the village occurs mainly in the morning, including school opening times and at school closing times.
- b. Speeding occurred throughout the day.
- c. Ask the Police if they would carry out sporadic speeding checks with a "speed trap" mobile camera unit.
- d. Ask NYCC to consider installing traffic calming measures in the village.
- e. Investigate the possibility of installing an illuminated Speed Indicator Sign, (SID) that display the actual speed of an approaching vehicle.
- f. Make the village a 20mph zone – it has a primary school in the centre.
- g. Investigate the possibility of extending the speed limit area in the village.
- h. Seek advice from NYCC on the subject.
- i. Also consider similar measures for Sawley.

(2022-23 – 028) Tree planting on Bountain Hill was considered. Cllr Smeeden suggested that hardwood trees should be planted to replace the ash trees that will be lost due "Ash dieback".

The Clerk shall investigate the viability of funding this through commuted sums whilst Cllr Smeeden progresses the project plans.

(2022-23 – 029) The Clerk outlined the terms of service from Farm and Land Services in respect of grass cutting for the current year.

It was **resolved** that the Clerk shall ask the contractor for advance warning of when the grass is going to cut.

(2022-23 – 030) The booking for Sawley Village Green in the name of Ritson was confirmed.

(2022-23 – 031) A Parish Room Fund Grant application in respect of Platinum Jubilee 2022 celebrations was approved by the meeting and it was resolved to pay the sums outstanding.

(2022-23 – 032) The introduction of an Action Log by the Clerk was discussed with the meeting. The Clerk explained that the idea of the Action Log is that Action points raised at each meeting can be noted in a log. The log can then be updated prior to each meeting and posted on the Parish Council website. This will provide transparency to the general public and ensure that tasks are tracked and kept 'alive'. The meeting **resolved** that the idea should be put into effect.

(2022-23 – 033) Members of the Grantley Hall Hotel management team are due to attend a meeting of the Parish Council at the next meeting. The Clerk requested that draft questions / specific items to be raised in the meeting should be forwarded to him on or before 1st July 2022.

(2022-23 – 034) With regards to the Picking Gill nature reserve, the Parish Council wish to formulate an annual maintenance schedule along with a budget for the same.

It was thought that a site meeting with relevant parties could be organised as soon as possible. However due to changes in personnel at the AONB and the Skell Project, it was thought that a delay until that organisation has settled down would be necessary.

(2022-23 – 035) The meeting heard from the Clerk that the YLCA are minded to form a separate committee to address the needs of small Parish Councils (as opposed to local councils with considerably larger spheres of operation).

Financial Matters:

(2022-23 – 036) It was **resolved** to approve for payment the accounts listed on "**Appendix A**", below.

(2022-23 – 037) A bank reconciliation (including all payments up to and over £100.00) to the period 8th June 2022 was received and **unanimously approved** for the Chairman to sign accordingly. This appears at "**Appendix B**", below.

(2022-23 – 038) It was **resolved**

Planning Matter:

Planning notices received.

(2022-23 – 039) Planning Enforcement Letter - Southlands Sunny View Farm Risplith.

(2022-23 – 040) Planning Enforcement Letter - Gowbusk Farm Risplith. Unauthorised works to a Listed Building.

(2022-23 – 041) Planning Enforcement Letter - Oakfield House Sawley. Construction of patio potentially causing damage to TPO.

(2022-23 – 042) Planning Enforcement Letter - Oakfield House, Development not built-in accordance with approved plans.

(2022-23 – 043) Notice of Planning Decision- 21-05040DVCON Variation of condition 2 (Approved plans) Erection of replacement dwelling with garage and annex and demolition of dwelling, annex and garage. Site Of Grantley Thwaites Grantley. Mr M Robinson.

(2022-23 – 044) Notice of Decision on Prior Approval Application for Agricultural Development Proposal. Prior notification for the erection of a dry store Land Northeast of Gowbusk Farm Risplith Ripon: Mr N Jowett.

Planning Applications.

At the time of publication there are no planning applications to consider.

To receive agenda items to be considered at the next meeting of the Parish Council.

(2022-23 – 045) Councillors should send items to be considered at the next meeting of the Parish Council to the Clerk no later than Sunday 3rd July 2022.

(2022-23 – 046) To **confirm** the date and time of the next meeting as being Thursday 14th July at Sawley village Hall. It was resolved that the Clerk shall draft and formulate the agenda for this meeting 10 (ordinary) days prior to the meeting – on Monday 4th July. See "**Appendix C**", below

(2022-23 – 047) The meeting **closed** at 9.05pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Mark Smeeden, Vice Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on 14th July 2022 it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- 1 DN Taylor - Salary May 22
- 2 Sawley Village Hall
- 3 DTMS Group
- 4 Yorkshire Accountants Ripon
- 5 DN Taylor - StOfEx May
- 6 Farm & Land
- 7 Yorkshire Association of Local Councils (YLCA)
- 8 Elkerlodge Audit
- 9 HSBC Charges
- 10 DN Taylor - Salary Apr 22
- 11 DN Taylor - StOfEx Mar
- 12 HSBC Charges
- 13 DTMS Group
- 14 Yorkshire Association of Local Councils (YLCA)
- 15 Yorkshire Association of Local Councils (YLCA)
- 16 DN Taylor - Clerk Salary Mar22
- 27 DN Taylor – Out of Pocket Mar
- 28 DN Taylor - StOfEx Mar

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MINUTES – 8th June 2022**Appendix "B" – Bank reconciliation for the period to Date**

Bank Reconciliation as at 8th June 2022 Including all payments (up to and over £100.00)

NB: Not including Parish Room Funds

HSBC a/c *****16	£	3,743.41	
HSBC a/c *****08	£	10,626.23	
	£	14,369.64	£ 14,369.64
Less Unpresented Cheques	SCD "1"	£	-
Sub Total			£ 14,369.64

Cash Book at 10th March 2022

HSBC a/c *****16	£	1,815.35	
HSBC a/c *****08	£	10,624.91	
Sub Total	£	12,440.26	£ 12,440.26
Add receipts	SCD "2"	£	5,051.32
		£	17,491.58
Subtract payments	SCD "3"	£	3,121.94
Current State			£ 14,369.64

SCD "2"

1	HSBC	Interest	01.06.2022	£	1.32
2	HBC	1st Precept	29.04.2022	£	4,500.00
3	NYCC	Picking Gill	17.03.2022	£	550.00
				£	5,051.32

SCD "1"**SCD "3"**

1	DN Taylor - Salary May 22	31.05.2022	£	473.43
2	Sawley Village Hall	31.05.2022	£	210.00
3	DTMS Group	31.05.2022	£	244.80
4	Yorkshire Accountants Ripon	31.05.2022	£	36.00
5	DN Taylor - StOfEx May	31.05.2022	£	37.80
6	Farm & Land	31.05.2022	£	361.20
7	YLCA	31.05.2022	£	10.00
8	YLCA	31.05.2022	£	26.67
9	YLCA	31.05.2022	£	10.00
10	Yorks Acc Ripon - ERROR	31.05.2022	£	214.00
11	Elkerlodge Audit	27.05.2022	£	140.00
12	HSBC Charges	22.04.2022	£	5.00
13	DN Taylor - Salary Apr 22	02.05.2022	£	469.43
14	DN Taylor - StOfEx Mar	02.05.2022	£	54.18
15	HSBC Charges	22.04.2022	£	5.00
16	DTMS Group	12.04.2022	£	283.80
17	YLCA	12.04.2022	£	10.00

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MINUTES – 8th June 2022

18	YLCA	12.04.2022	£	10.00
19	DN Taylor - Clerk Salary Mar22	31.01.2022	£	469.43
20	DN Taylor - OoPkt Mar	12.04.2022	£	19.00
21	DN Taylor - StOfEx Mar	12.04.2022	£	27.20
22	HSBC Charges	22.03.2022	£	5.00
	Total SCD "3"		£	3,121.94

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

All meetings that are held at Sawley Village Hall are held on the 2nd Thursday of the month unless otherwise stated

Thursday 30 th May 2022	Post Election Meeting, Annual Meeting of the Council and Annual Village Meetings at Sawley Village Hall.
Thursday 14 th July 2022	Ordinary Meeting at <u>Sawley</u> Village Hall
Tuesday 15 th September 2022	Ordinary Meeting at <u>Sawley</u> Village Hall
Thursday 10 th November 2022	Ordinary Meeting at <u>Sawley</u> Village Hall

All meetings will start at 7.30pm unless otherwise advised

Ordinary Meetings will be held every other month with extra Planning Meetings where necessary.

Village Meetings will be held in succession before the **Annual Meeting of the Parish Council.**