
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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Minutes of the Regular Meeting of the Parish Council held on
Thursday 20th November 2018 at 7.30pm
Sawley Village Hall, Sawley.

(2018 – 091) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mike Lumb (Vice Chairman), Cllr John Scannell, Cllr Jim Wigginton, Cllr Simon Learoyd, Cllr Trevor Kitchen and Cllr Mark Smeedon.

(2018 – 092) Also present was David Taylor, Clerk.

(2018 – 093) **Apologies** were received from Cllr Margaret Atkinson.

(2018 – 094) A **Declaration of Interest was received** from Cllr Wigginton in relation to item '2018 – 102' below; he is a member of the Sawley Village Hall committee.

(2018 – 095) It was **resolved** to give a **Dispensation** to Cllr Wigginton regarding the above declaration as his input would be valuable.

2018 – 096) It was **resolved** that the minutes of the meeting held on 18th September 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2018 – 097) It was **resolved** that the Clerk is to request an up to date statement of Commuted Sums from HBC and circulate it prior to the next meeting.

(2018 – 098) It was **resolved** that the Clerk is to research the qualifying rules for commuted sums and feed back to members.

(2018 - 099) It was **resolved** that Cllr Smeedon will work up a proposal for planting a play orchard / orchard at Grantley play area.

(2018 – 100) It was **resolved** that depending up on the future commuted sums available, the Council will consider planting trees for woodland on Bountain Hill.

(2018 – 101) It was **resolved** that the Clerk will make enquiries will HBC concerning the community bulb scheme and (a) find out why there were none available this year and (b) ask if there will bulbs available next year.

(2018 – 102) The Council further considered the application from Sawley Village Hall for funding by the Parish Room fund of resurfacing the tarmac area to the front of the village hall. It was **resolved** that the application was approved subject to the contractor addressing the Council's concerns over surface run off water and where it would go.

(2018 – 103) The Council **considered** the caretaker reports and task list. It was **resolved** that the task list should be carried out as described.

(2018 – 104) It was **resolved** to accept the DTMS quotation for replenishing the salt bin at St Michael's Mead, Sawley. The Clerk will inform both NYCC and DTMS.

(2018 – 105) The Council **considered** the notice from Kirby Malzeard Parish Council regarding their neighbourhood plan and it was **resolved** that the Clerk should write and request a first draft copy of the plan for consideration, prior to its submission.

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(2018 – 106) The following Correspondence was considered:

- a. The email from Ted Flexman concerning the manhole covers on Sawley village green was **considered**. It was **resolved** that the Clerk should instruct DTMS to investigate and quote for the matter. This requires attention without delay.

(2018 – 107) Financial Matters:

- a. The accounts for payment as listed on "**Appendix A**", below, were approved for payment.
- b. A bank reconciliation for the period 09.09.2018 – 20.11.2018 was **received and unanimously approved**. This appears at "**Appendix B**", below.
- c. A draft budget for the year 2019 – 2020 was **considered** by the Council. It was **resolved** to approve the budget and the Clerk should compile a list of increased costs to which the Parish Council are subject.
- d. It was **resolved** that due to future uncertainties a decision to reinvest Parish Room funds presently on deposit with Castle Trust should be referred until the next meeting.

(2018– 108) The following Planning Applications were considered:-

- a. **18/04176/DVCON** / *Variation of Condition 2 (approved drawings) and Condition 9 (hours of operation) of Planning Consent 05/02391/FUL 6.51.12.K.FUL to allow the building to be split into 2 separate units and to allow for use on Saturday afternoons. / Snow Brothers Coal Stock Yard Risplith North Yorkshire.* It was resolved to return "Option B" with the following grounds:
 - i. This application will result in over intensification of the site and greater time intensity from 2 business.
 - ii. The application lacks detail regarding possible out side storage, proposals for lighting (working and security), weekend use permission (this was restricted and should not be changed), there is no information regarding end user criteria.
- b. **18/04483/FUL** / *The use of land for a helipad / Grantley Hall Stephenson Bridge To Grantley Hall And West Lodge Grantley HG4 3ET.* It was resolved to seek an extension of time for the consultation period in order to further consider the Parish Council's position.

(2018 – 109) A schedule of meetings was presented to the meeting and was approved. This appears at "**Appendix C**", below. Please note that the venues may be subject to change.

(2018 – 110) **It was confirmed** that the next regular meeting of the Parish Council would be on 15th January 2019 at 7.30pm at Sawley Village Hall.

The meeting closed at 9.55pm

These minutes were recorded and prepared by the Clerk to the Parish Council,
David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

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At the Regular Meeting of the Grantley and Sawley Parish Council held on **15.01.2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary & HMRC.
- ii. Standing office expenses.
- iii. Farm & Land Services.
- iv. DTMS

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Appendix "B"

Bank Reconciliation as at 22 November 2018

NB: Not including Parish Room Funds

HSBC a/c *****16		£	4,913.66		
HSBC a/c *****08		£	12,081.80		
				£ 16,995.46	£ 16,995.46
Less Unpresented Cheques	SCD "1"	£	662.21		
Sub Total					£ 16,333.25

Cash Book

Start of Year 1

April 2017

HSBC a/c *****16		£	3,410.83		
HSBC a/c *****08		£	12,081.80		
Sub Total					£ 15,492.63

Add receipts			SCD "2"	£	3,639.85		
							£ 19,132.48

Subtract payments			SCD "3"	£	2,137.02		
							£ 16,995.46

Current State

£16,333.25

	SCD "1"		
1	Office expenses - Oct	£	17.77
2	Office expenses - Nov	£	45.40
3	Farm & Land Services	£	292.80
4	DTMS	£	306.24
		£	662.21

	SCD "2"		
1	HMRC Refund	£	227.85
2	HBC Precept	£	3,412.00
		£	3,639.85

GRANTLEY, SAWLEY, SKELDING & EAVESTONE

PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

	SCD "3"		
1	Sawley Village Hall	£	80.00
2	SLCC - Membership	£	46.00
3	YLCA Training	£	38.33
4	YLCA Conf	£	15.00
5	EuraAudit	£	72.00
6	Farm & Land Services	£	453.60
7	AVG Software	£	23.33
8	SLCC - ILCA	£	39.60
9	Clerks Sal - Oct	£	243.95
10	Clerks Sal - Sept	£	243.95
11	DTMS	£	362.88
12	Office Expenses	£	71.08
13	Office Expenses	£	106.62
14	Wickstead	£	64.20
15	DTMS	£	276.48

£ 2,137.02

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

Schedule of Meetings 2019/2020

All meetings start at 7.30pm unless otherwise advised

Tuesday 20 th November 2018	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 15 th January 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 19 th March 2019*	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 21 st May 2019	Annual Meeting of the Council and Annual Parish Meetings at <u>Sawley</u> Village Hall
Tuesday 16 th July 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th September 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 19 th November 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 21 st January 2020	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th March 2020	Regular Meeting at <u>Sawley</u> Village Hall