
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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Minutes of the Regular Meeting of the Parish Council held on
Tuesday 21st January 2020 at 7.30pm
Sawley Village Hall, Sawley.

(2020 – 001) Present were Cllr Martin Kirbitson (Chairman), Cllr Mark Smeeden (Vice Chairman), Cllr John Scannell, Cllr Simon Learoyd and Cllr Mike Lumb.

(2020 – 002) Also present were David Taylor, Clerk.

(2020 – 003) Apologies were received from Cllr Jim Wigginton and Cllr Margaret Atkinson.

(2020 – 004) No **Declarations of Interest** were received and therefore no **Dispensations** were sought.

(2019 – 005) It was **resolved** that the minutes of the meeting held on 19th November 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2020 – 006) Cllr Margaret Atkinson, was not in attendance and so there was no report from North Yorkshire County Council

(2020 – 007) Cllr Margaret Atkinson, was not in attendance and so there was no report from Harrogate Borough Council

(2020 – 008) The Clerk had nothing to report outside the business that followed.

(2020 – 009) Caretaker inspection reports were received in respect of :-

- Nov 2019 - Sawley playground
- Nov 2019 - Grantley playground
- Dec 2019 - Sawley playground
- Dec 2019 – Grantley playground

All reports were noted.

(2020 – 010) A Defect Notice was received in respect of play equipment at Sawley playground. It was **resolved** that the Clerk should organise for the equipment to be repaired.

(2020 – 011) It was resolved that the grass cutting schedule should be amended in the following manner:-

- a. There should be 14 cuts per year on all verges, the Sawley Village Green and the Grantley playground.
- b. To discontinue the cutting of Bountain Hill.

(2020 – 011) It was **resolved** to accept the notice of resignation from Cllr Mike Lumb who has stated his intention to finish as Parish Councillor at the next Annual Meeting of the Parish Council on 19th May 2020.

(2020 – 012) It was **resolved** to accept the notice of resignation from Cllr John Scannell who has stated his intention to finish as Parish Councillor at the next Annual Meeting of the Parish Council on 19th May 2020.

(2020 – 013) It was resolved that the visual splays on grass verges should be cut by North Yorkshire County Council.

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(2020 – 014) The following Correspondence was received:

- a. Sawley Small Grants Scheme application – L Gratton. Approved, Clerk to arrange
- b. Power for People – Local Electricity Bill – noted.
- c. Sawley Village Green booking Noted, Clerk to inform Sawley Village Hall Committee, Mike Mason.

Financial Matters:

(2020 – 015) The accounts for payment as listed on "Appendix A", below, were approved for payment.

(2020 – 016) Bank Reconciliation as at 21st January 2020 including all payments both up to and over £100.00 was received and unanimously approved. The Chairman signed it accordingly. This appears at "Appendix B", below.

(2020 – 017) It was resolved that the Clerk should endeavour to circulate a bank reconciliation for both Parish Council and Parish Room funds with the agenda and meeting papers prior to the meeting.

(2020 – 018) It was resolved that the Parish Room Funds outstanding should be invested with CCLA as circulated.

(2020 – 019) It was resolved to approve the precept demand and budget for the forthcoming year 2020-2021.

Planning Matters:

(2020 – 020) To **receive** the following Planning notices:

- a. **19/04713/AMENDS**, Mr R Bassit c/o J C Robinson Ltd Mr J Robinson The Old Twine Mill Low Laithe HARROGATE HG3 4BU, Non-material amendment to allow for increased roof height to extension of planning permission 16/05613/FUL - Erection of single-storey extension and porch. **Approved**
- b. **19/03634/FUL** Mr & Mrs S Fenby. Erection of domestic swimming pool with changing rooms, sauna, gym and plantroom LOCATION: Sawley Hall Sawley Hall Network Sawley HG4 3ED. **Approved.**
- c. **19-04690-FUL**, Formation of outdoor ménage and change of use of land etc Site of Grantley Thwaites Grantley. **Approved.**
- d. **19-02977-FUL** Mr Mark Ward, Erection of agricultural workers dwelling. Skelding North Yorkshire **Approved.**
- e. **BT Telephone kiosks**

(2020 – 021) To **consider** the following Planning applications:

- a. **19.04978.ADV**, Retention of display of 2 no. externally illuminated hoarding signs to east and west entrances. Grantley Hall Grantley. Grantley Hall Hotel Ltd – It was **resolved** that the Parish Council should return Option A – the Parish Council has no objections.
- b. **19.04949.PBR**, conversion of agricultural building, Land West of Field at 425088 467805 Low Gate Lane Sawley, Mr Stuart Green - Application Refused.
- b. c. **19-05144-FUL**, Erection of garage; Erection of single storey porch extension; Alterations to fenestration. The Old Rectory, Rectory Track Sawley HG4 3EN, Mr & Mrs Daffern It was **resolved** that the Parish Council should return Option A – the Parish Council has no objections.

(2020 – 022) It was resolved that the Clerk should write to NYCC highways regarding the contradictory signs at each end of the road between High and Low Grantley and that a list of potholes in the Parish should be compiled.

(2020 – 023) It was **confirmed** that the next meeting of the Parish Council would an Ordinary Meeting on 17th March 2020 at 7.30pm at Sawley Village Hall.

(2020 – 024) A schedule of future meetings appears at "Appendix C", below.

(2020 – 024) The meeting closed at 8.25pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **17th March 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

1. Clerks Salary & PAYE – January 2020
2. Clerks Salary & PAYE - Dec 2019
3. DNTaylor – STOFEX - Nov 2019
4. DNTaylor – STOFEX - Dec 2019
5. DNTaylor – STOFEX – Jan 2020
6. Fusion Systems – IT System
7. Fusion Systems – Security & Warranty
8. DTMS – Parish Caretaker – Nov & Dec 2019
9. YLCA – Clerk training
10. Yorkshire Accountants Ripon – Payroll admin
11. NALC – Reference book

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Appendix "B" – Bank Reconciliation as at 21.01.2020 Including all payments up to and over £100.00

NB: Not including Parish Room Funds

| | | | | |
|--------------------------|---------|---|-----------|--------------------|
| HSBC a/c *****16 | | £ | 1,072.05 | |
| HSBC a/c *****08 | | £ | 12,112.02 | |
| | | £ | 13,184.07 | £ 13,184.07 |
| Less Unpresented Cheques | SCD "1" | £ | 1,104.12 | £ 1,104.12 |
| Sub Total | | | | £ 12,079.95 |

Cash Book

Bank Reconciliation as at 19.09.2019

| | | | | |
|------------------|--|---|------------------|--------------------|
| HSBC a/c *****16 | | £ | 2,131.14 | |
| HSBC a/c *****08 | | £ | 12,105.98 | |
| Sub Total | | £ | 14,237.12 | £ 14,237.12 |

| | | | | |
|--------------|---------|---|------|--------------------|
| Add receipts | SCD "2" | £ | 6.04 | £ 14,243.16 |
|--------------|---------|---|------|--------------------|

| | | | | |
|-------------------|---------|---|----------|--------------------|
| Subtract payments | SCD "3" | £ | 1,059.09 | £ 13,184.07 |
|-------------------|---------|---|----------|--------------------|

| | | | | |
|----------------------|--|--|--|--------------------|
| Current State | | | | £ 12,079.95 |
|----------------------|--|--|--|--------------------|

SCD "1"

| | | | | |
|---|--------------------|--|---|-----------------|
| | Clerk Salary - Jan | | £ | 271.15 |
| | Fusion Systems | | £ | 48.50 |
| | Fusion Systems | | £ | 554.03 |
| 1 | YLCA | | £ | 40.00 |
| 2 | DTMS | | £ | 190.44 |
| 3 | | | £ | 1,104.12 |

SCD "2"

| | | | | |
|---|----------|--|---|------|
| 1 | Interest | | £ | 6.04 |
|---|----------|--|---|------|

SCD "3"

| | | | | |
|---|--------------------|------------|---|-----------------|
| 1 | Clerk Salary - Nov | 19.12.2019 | £ | 271.15 |
| 2 | StOffex - Nov | 19.12.2019 | £ | 39.32 |
| 3 | Clerk Salary - Dec | 27.12.2019 | £ | 267.15 |
| 4 | StOffex - Dec | 19.12.2019 | £ | 16.41 |
| 5 | YARipon | 19.12.2019 | £ | 36.00 |
| 6 | DTMS Group | 19.12.2019 | £ | 302.40 |
| 7 | NALC | 19.12.2019 | £ | 6.66 |
| | Sawley Village | | | |
| 8 | Hall | 19.12.2019 | £ | 120.00 |
| 9 | | | £ | - |
| | | | £ | 1,059.09 |

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Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

All meetings that are held at Sawley Village Hall are held on the 3rd Tuesday of the month unless otherwise stated

| | |
|---|---|
| Tuesday 21 st January 2020 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 17 th March 2020 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 19 st May 2020 | Annual Meeting of the Council and Annual Parish Meetings at Sawley Village Hall |
| Tuesday 21 st July 2020 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 15 th September 2020 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 17 th November 2020 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 19 th January 2021 | Regular Meeting at <u>Sawley</u> Village Hall |
| Tuesday 16 th March 2021 | Regular Meeting at <u>Sawley</u> Village Hall |

All meetings start at 7.30pm unless otherwise advised

Regular Meetings will be held every other month with extra Planning Meetings where necessary.

Parish Meetings will be held in succession before the **Annual Meeting of the Parish Council** on 19th May 2019 which will commence no sooner than 7.45pm.