

# GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

## INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

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### Minutes of the Ordinary Meeting of the Parish Council held on Thursday 20<sup>th</sup> July 2023 at 7.30pm at Sawley Village Hall

(**2023-2024 – 048**) **Present** were Cllr Martin Kirbitson (Chairman), Cllr John Lennon (Vice Chairman), Cllr Jim Wigginton, Cllr Simon Learoyd & Cllr Will Parry.

(**2023-2024 – 049**) Also present were David Taylor, Clerk, and 1 member of the public.

(**2023-2024 – 050**) **Apologies** were received from Cllr Mark Smeeden.

(**2023-2024 – 051**) No **Declarations of Interest** were received and so no **Dispensations** were required.

(**2023-2024 – 052**) It was **resolved** that the minutes of the meetings held on 25<sup>th</sup> May 2023 and 22<sup>nd</sup> June 2023, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(**2023-2024 – 053**) The Clerk reported on Matters Arising previous minutes. This can be found at "Appendix A" in the form of the Job List. *Items that are scored through have been completed and unscored items remain outstanding.*

#### **Reports:**

(**2023-2024 – 054**) There was no report from Cllr Felicity Cunliffe-Lister of North Yorkshire Council. The Chairman requested that the Clerk make contact with Cllr Felicity Cunliffe-Lister and request that she attends a meeting in the near future.

(**2023-2024 – 055**) The Clerk **reported** that:-

1. Regarding Fountains School – he reported that he had been involved in activities following the accident outside the school. Further details would be discussed in a later agenda item.
2. The signs for the Grantley & Sawley play areas were being mounted by Lowleys and would be put in place when ready.
3. Regarding the Sawley Defibrillator – He has been told that the battery requires replacement.
4. Regarding the Insurance Policy – he has researched the alternatives and saved (circa) £200.00 per year on a 3 year agreement.
5. Regarding various email feeds that he receives; do members wish to receive emails from :-
  - Rural Services Network
  - Nidderdale plus
  - 20s Plenty

Members said they would.

(**2023-2024 – 056**) The reports from DTMS regarding the playground inspections of Sawley & Grantley play areas were accepted and noted by the Parish Council.

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**(2023-2024 – 057)** It was noted that after a considerable wait, DTMS had finally responded to requests for a quotation for maintaining the Picking Gill site. There was a site meeting with a member of the DTMS team back in October last year when matters were discussed. The quotation sent through is not what was requested, however. The Clerk shall respond and ask for a detailed schedule of work, including areas to be worked on and a cost per session in order that a budget can be produced.

**(2023-2024 – 058)** It was **resolved** that the Clerk shall write

- a. to the AONB office and, mentioning the Drystone Wallers Group, thank them for the work they have done on Picking Gill and,
- b. Via the Skell Valley Project, thank The Wolseley Group, Ripon for their hard work at Picking Gill as well.

**(2023-2024 – 059)** The Clerk shall follow up with the Planning Enforcement Department at North Yorkshire Council regarding a proliferation of sheds and caravans on a parcel of land on the Skelding Road out of Grantley. Councillors are to send the Clerk exact details of the site.

**(2023-2024 – 060)** The Clerk is also to follow up with the Planning Enforcement Department at North Yorkshire Council regarding a caravan / mobile home that is located on a farm on the Pateley Bridge Road near Eavestone.

**(2023-2024 – 061)** The matter of unsteady and ill maintained stiles in and around Sawley was discussed. Before the Clerk writes to the landowners concerned, it was **resolved** that the Chairman shall speak to them first. If that approach does not yield a result, then the Clerk can write to them and escalate the matter to North Yorkshire Council.

**(2023-2024 – 062)** It was also **noted** that the course of a footpath across land in the Parish has been moved without consent from the Local Authority. The Chairmen shall supply the details of where the path is and who owns the land, the Clerk shall write to North Yorkshire Council accordingly.

### **The following matters, having been requested by Cllr Lennon were considered:**

**(2023-2024 – 063)** Following the traffic accident outside Fountains School in Grantley on 13th June 2023 Cllr Lennon is assisting the facilitation of a meeting to include the School Headteacher, Cllrs Lennon & Cunliffe-Lister and influencers from North Yorkshire Council's Education and Highways departments. This will take place in September at the earliest. The Clerk will be present and report back to Council accordingly.

**(2023-2024 – 064)** The Parish Council does not have any Assets of Community Value. It was considered that there were no properties that required or were suitable to be earmarked as such. It was noted that there is a property in Grantley that is looking very down at heel – opposite the telephone box – and could be used for residential purposes. This requires further consideration but maybe the Parish Council could write to the owner and let them know how the Parish Council feels; it could be used as housing and either sold or let out.

**(2023-2024 – 065)** It was noted that there should be a schedule of Common Land in the Parish. It was **resolved** that the Clerk should locate information produced by the last Clerk and circulate it to Members.

### **The following Correspondence was considered:**

**(2023-2024 – 066)** (OBO) Mr Tom Sterne re Eavestone Lake Woodland Plan. The Parish Council had specific concerns or comments on the plan. It was **resolved** that the Clerk

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shall write to the sender and say that the Parish Council would be most interested to be kept informed on the project in the future.

(**2023-2024 – 067**) By email, NYC: New Local Transport Plan engagement - for stakeholders. Review and Renewal of North Yorkshire Council Subsidised Local Bus Services in the Areas of Craven, Hambleton, Harrogate, Richmondshire and Ryedale. Noted.

### Financial Matters:

(**2023-2024 – 068**) The accounts for payment as listed on "Appendix B", below, were approved for payment.

(**2023-2024 – 069**) A Bank Reconciliation to the period 20<sup>th</sup> July 2023\_(including all payments up to and over £100.00) was **received** and **unanimously approved**. The Chairman was authorised to sign it accordingly. This appears at "Appendix C", below.

(**2023-2024 – 070**) There was no bank reconciliation for the Parish Room Funds. The figures have not changed since the Annual Audit, the Clerk shall present a bank reconciliation to the next meeting.

(**2023-2024 – 071**) A Spending v Budget report to the period 20<sup>th</sup> July 2023\_was **received** and **approved** by the Council.

### Planning Matters:

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

(**2023-2024 – 072**) The Clerk **reported** to the meeting that the appeal against an Enforcement Notice by Grantley Hall Hotel. Is still yet to decided. He asked the meeting if they felt it appropriate for him write to the planning inspectorate in order to ask what progress was being made and that they answer the Parish Councils questions as set out in the letter sent to them in December last year. Cllr Wigginton has been generous with with time in assisting the Clerk in draft such a letter and copy in Cllr Cunliffe-Lister when sending it to the Planning Inspectorate.

The following **Planning Notice** was received: -

(**2023-2024 – 073**) **Planning Enforcement Letter**. 23-00199-PR15. The Sawley Arms Sawley Ripon. Alleged Breach; Installation of extraction system re 22-04845-FUL. Noted.

The following Planning Applications were considered: -

*(Planning Application Consultation Notices are returned using 4 options – these are listed below)*

(**2023-2024 – 074**) **Planning Application** ZC23-02337-FUL. Erection of Ground Mounted Solar PV Array. Sawley Hall, Ripon. Mr S Fenby. Having considered the application, it was resolved to return "**Option A** – The Parish Council has no objections".

(**2023-2024 – 075**) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(**2023-2024 – 076**) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct to via email or post to arrive no later than 1 week prior.

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(2023-2024 – 077) **It was confirmed** that the next regular meeting of the Parish Council would be a regular meeting on 21<sup>st</sup> September 2023 at 7.30pm at Sawley Village Hall.

This appears at "Appendix D", below

(2023-2024 – 078) The meeting closed at 9.10pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **21<sup>st</sup> September 2023** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

## Appendix "A" – Schedule of accounts approved for payment.

1. BHIB Insurance – Parish insurance premium.
2. Yorkshire Accountants Ripon – Payroll administration.
3. Elkerlodge Bookkeeping services – Annual Audit Fee.
4. DN Taylor – Clerk's Salary.
5. DN Taylor – Standing Office Expenses.
6. DTMS Ltd – Monthly parish caretaker services.

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### Appendix "B" – Bank reconciliation for the period to 20.07.2023

Bank Reconciliation as at 20th July 2023 Including all payments (up to and over £100.00)

**NB: Not including Parish Room Funds**

HSBC a/c *****16	£	3,945.21	
HSBC a/c *****08	£	7,939.02	
	£	11,884.23	<b>£ 11,884.23</b>
Less Unpresented Cheques			
SCD "1"			
<b>Sub Total</b>			<b>£ 11,884.23</b>

**Cash Book at 25th May 2023**

HSBC a/c *****16	£	5,758.78	
HSBC a/c *****08	£	7,912.02	
Sub Total	£	13,670.80	
Add receipts			
SCD "2"	£	27.00	
	£	<b>13,697.80</b>	
Subtract payments			
SCD "3"	£	1,813.57	
<b>Current State</b>			<b>£ 11,884.23</b>
Less Unpresented Cheques			
SCD "1"	£	-	<b>£ 11,884.23</b>

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**Total Shed 1      £                      -**

**SCD "2"**

01.06.2023	HSBA (208)	Interest	£	27.00
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**Total Shed 2      £                      27.00**

**SCD "3"**

05.06.2023	DN Taylor	Salary May 23	£	482.53
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05.06.2023	DN Taylor	StOfEx - May 2023	£	70.96
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20.06.2023	Elkerlodge Book Keeping	2022-23 Audit Fee	£	315.00
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			£	
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22.06.2023	Bank Charges	May-23	5.00	
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27.06.2023	DN Taylor	StOfEx - Jun 2023	£	57.36
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07.07.2023	DN Taylor	Salary Jun 23	£	478.53
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		Insurance		
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20.07.2023	BHIB Ltd	Premium	£	404.19
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**Total Shed 3      £                      1,813.57**

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**Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:**

Thursday 21<sup>st</sup> **September** 2023

Ordinary Meeting - venue Sawley Village Hall.

Thursday 23<sup>rd</sup> **November** 2023

Ordinary Meeting - venue Sawley Village Hall.