

*Correspondence Address:*

Clerk: David Taylor,  
c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB  
Email: [grantleyandsawleyipc@yahoo.co.uk](mailto:grantleyandsawleyipc@yahoo.co.uk)  
Telephone: 01765 601693 (*answer machine*)

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**Notice that**  
an **Annual Meeting of the Grantley and Sawley Parish Council**,  
an **Annual Parish Meeting of Grantley village and of Sawley village**,  
and an **Ordinary Meeting of the Grantley and Sawley Parish Council**  
will take place at **7.30pm on Tuesday 21<sup>st</sup> May 2019 at**  
**Sawley Village Hall.**

## **AGENDA**

### **The Annual Meeting of the Grantley and Sawley Parish Council**

1. Election of the Chairman.
2. Election of the Vice Chairman.
3. Welcome from the Chairman of the Parish Council.
4. To receive apologies and approve reasons for absence.
5. To request any disclosure of an interest in relation to any matter under consideration at this meeting.
6. To receive, consider and decide upon any applications for dispensation.
7. To approve and further adopt, without amendment the Parish Council Code of Conduct. A copy of which is available on the Parish Council Website at <http://www.gssepc.btck.co.uk/>
8. To approve and further adopt, without amendment the Parish Council Standing Orders. A copy of which is available on the Parish Council Website at <http://www.gssepc.btck.co.uk/>
9. To approve and further adopt, without amendment the Parish Council Financial Regulations. A copy of which is available on the Parish Council Website at <http://www.gssepc.btck.co.uk/>
10. To **receive information** from the Clerk regarding the annual audit of accounts for the year 2018-19.
- 11.** To **resolve** to instruct Mrs Sue Welsh to act as internal auditor to the Parish Council.
- 12.** The Chairman will **close** the **Annual Meeting of the Grantley and Sawley Parish Council**

### **Grantley Annual Parish Meeting**

13. A Welcome from the Chairman of the Grantley and Sawley Parish Council.
14. Questions from members of the Public.
- 15.** The Chairman will **close** the **Grantley Annual Parish Meeting**

### **Sawley Annual Parish Meeting**

16. A Welcome from the Chairman of the Grantley and Sawley Parish Council.
- 17.** Questions from members of the Public.
- 18.** The Chairman will **close** the **Sawley Annual Parish Meeting**

### **Ordinary Meeting of the Grantley and Sawley Parish Council**

19. To **Receive** apologies and approve reasons for absence.
20. To **Receive** the resignation of Cllr. Trevor Kitchen.
21. To **Receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
22. To **Receive, consider** and **decide** upon any applications for dispensation.
23. To **Confirm** the minutes of the meeting on 19<sup>th</sup> March 2019 as a true and correct record.

24. To **Receive** the following reports:
  - a. North Yorkshire County Council.
  - b. Harrogate Borough Council.
  - c. The Clerk.
25. To **Review** grass cutting requirements and arrangements.
26. To **Consider** and decide the status of the Grantley and Sawley Oil Club
27. To **Consider** an application for funding by St Michaels and All Angels Church, Sawley from the Parish Room Fund.
28. To **Consider** the insurance policy renewal quotation.
29. To **Consider** the procedure for granting permission to use Sawley Village Green.
30. To **Consider** a request to use the Sawley Village Green for a bouncy castle.
31. To **Consider** the following Correspondence received:
  - a. HBC, re Kirkby Malzeard Parish Council neighbourhood plan.
32. Financial Matters:
  - a. To **Approve** the following accounts for payment:
    - i. Came and Company (insurance policy).
    - ii. Clerks Salary & PAYE.
    - iii. Clerks expenses.
    - iv. Standing Office expenses.
    - v. Yorkshire Accountants Ripon – payroll charges.
    - vi. BWB Consulting Ltd – peer review document.
    - vii. Payment IRO resurfacing the Village Hall forecourt.
    - viii. YLCA – membership fees.
  - b. To **Receive** a Parish Council bank reconciliation to the period 05.21.2019.
  - c. To **Receive** a Parish Room bank and assets reconciliation to the period 21.05.2019.
33. To **Receive** the following Planning notices:
  - a. Planning Enforcement Notice: Case No.19/00282/BRPC15: Grantley Thwaites Grantley.
34. To **Consider** the following Planning applications:
  - a. 19/01111/FUL, Erection of 3no cabin pods, Brim House Farm Eavestone, Mr S Knox.
  - b. 18/05158/FUL, Ere of agri workers dwelling, Sawley Park Farm, Mr N Draper.
  - c. 19/01780/FUL, Ere of an outbuilding and installation of 4 no. rooflights. Watsons Farm Risplith, Mr And Mrs Shorten.
35. To **Receive** agenda items to be considered at the next meeting of the Parish Council.
36. To **Confirm** the date and time of the next ordinary meeting of the parish council 16<sup>th</sup> July 2019.