
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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(Draft) Minutes of the Regular Meeting of the Parish Council held on
Tuesday 18th September 2018 at 7.30pm
Sawley Village Hall.

(2018 – 074) **Present** were Cllr Martin Kirbitson (Chairman), Cllr. Trevor Kitchen, Cllr Jim Wigginton, Cllr Simon Learoyd and Cllr Mark Smeedon.

(2018 – 075) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 2 members of the public.

(2018 – 076) **Apologies** were received from Cllr Lumb and Cllr Scannell.

(2018 – 077) A **Declaration of Interest was received** from Cllr Wigginton who is a member of the Sawley Village Hall Committee.

(2018 – 078) It was resolved that no **Dispensation** for Cllr Wigginton was required as his input would assist discussions on the matter.

(2018 – 079) It was **resolved** that the minutes of the meeting held on 3rd July 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2018 – 080) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. The costs of education is rising, notably the costs relating to children with special needs.
- b. Elderly care costs are also rising. However, although North Yorkshire has one of the largest per capita elderly populations, it also has the largest percentage of self-funding elderly people.
- c. Roads continue to be a large and very expensive problem for NYCC both in terms of repairs and construction. Agreement is yet to be reached over a route for the Kex Gill project but it is hoped that it should be finished within 2 years.
- d. There is a pilot "Masham Area Liftshare" scheme. It is hoped that this will help with the shortage of buses. If this scheme is a success it will be expanded to other areas.

(2018 – 081) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. The local plan has now gone into the Secretary of State. This includes all the correspondence received between Jan and March.
- b. Future housing stock is on target for the area in terms of planning application passed.
- c. Some villages will double in size when recent building activity is complete, this is in contrast to some villages being hardly impacted

(2018 – 082) The Clerk **reported** that:-

- a. The Parish Council Website is almost up to date. It requires fine tuning, regular updating and referencing to the legislation. It was decided that Cllr Kirbitson and the clerk should meet in order to discuss future plans for the website.

- b. Regarding the painting jobs in both villages; there is now dialogue with Harrogate Probation Office and this project will start again. It was reported that some of the woodwork on the Sawley pump surround has been caught by rot.
- c. Still waiting for a response from Yorkshire water and will chase.
- d. There are no commuted sums in respect of the staff accommodation at Grantley Hall.

(2018 – 083) the following matters, having been requested by Councillors were considered:

- a. Commuted Sums available to the Parish Council.
- b. A "Natural Play" area at Grantley.
- c. The Northern Forrest.

All of the above matters were deferred to the next meeting as they require input from Cllrs Lumb & Scannell.

(2018 – 084) The following Correspondence was considered:

- a. A letter had been received from Mr Ted Flexman on behalf of the Sawley Village Hall Committee regarding re-surfacing the tarmac apron to the front of Sawley Village Hall. The Parish Council heard further information from Mr Flaxman and others. It was resolved that:
 - i. Such works would be a benefit to the village hall, the village green and expand the scope of uses of the area generally.
 - ii. The works could include better provision of drainage to the area.
 - iii. The Parish Council were supportive, in principle at this stage, of the works.
 - iv. The Village Hall committee should make a formal, costed application to the Parish Room fund for assistance in this, a capital project. The application should provide details of project management, costs, drainage upgrades (if any) evidence that there would be no adverse impact to nearby property. At which point the Parish Council would be willing to move the matter forward.
- b. Speeding through Sawley Village – a village resident had written to the Parish Council on email and highlighted alleged speeding incidents through the village. He had been directed to the County Council Highways Department, who hold responsibility for such matters. The clerk also written to the County Council. The reply received was that there was no perceived risk to safety in the village.
- c. Sawley Small Grants Scheme application; it was resolved to make the award as applied for by Ms Gratton. Clerk to notify applicant.
- d. Notification has been received that the salt bins in Sawley Village are to be removed. After discussion, it was resolved that the clerk should write to NYCC and stress that the Parish Council wishes for the bins to be retained.
- e. A consultation letter has been received from Harrogate Borough Council that all planning application consultation documents should be distributed electronically in the future. The clerk is write back and make the following points; there were mixed feelings in some of the more straight forward applications this would be acceptable but not for larger or more contentious schemes. The proposal rather implies that Parish Councils are second class tiers in the democratic process. There will be occasions when paper packets are necessary. In a case when large plans are necessary, the Parish Council does not have easy access to an A2 printer.

(2018 – 085) Financial Matters:

- f. The accounts for payment as listed on "Appendix A", below, were approved for payment.

g. A bank reconciliation for the period 1st April 2018 at 7.30pm and 17th September 2018 was received and unanimously approved. This appears at "Appendix B", below.

(2018 – 086) The following Planning Notices were received:-

- a. DECISION NOTIFICATION – 18-00242-FUL - Land To South And East Of South View Sawley - Mrs J.M. Hainsworth
- b. DECISION NOTIFICATION - 18-01351-LB - restoration of bridge - Grantley Hall
- c. DECISION NOTIFICATION – 18-01907-FUL - Restoration of bridge - Grantley Hall Hotel Ltd
- d. DECISION NOTIFICATION – 18-02041-FUL - Lowgate Cottage - Mr And Mrs A Bellaries.
- e. The clerk is to write and chase a response from the planning department regarding the enforcement action at G&T's, Risplith.

(2018 – 087) The following Planning Applications were considered:-

- f. Grantley Hall Hotel – Possible development of helicopter facilities. It was noted that no application had been received on this matter. The clerk should keep a watching brief and report back.
- g. 18/03008/FUL – Church Garth, re Storage Container, Ferris. It was resolved to return Option A to HBC planning department (see note below).

(2018 – 088) There were no items forthcoming from Councillors to be considered at the next meeting.

(2018 – 089) **It was confirmed** that the next regular meeting of the Parish Council would take place on 20th November 2018 at Sawley Village Hall, starting at 7.30pm

(2018 – 090) The meeting closed at 8.55pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

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At the Regular Meeting of the Grantley and Sawley Parish Council held on **20th November 2018** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

Appendix "A" – Schedule of accounts approved for payment.

1.	Sawley Village Hall. (4 Meetings)	£80.00
2.	DTMS Inv 20743 Caretaker Duties May + June 2018	£276.43
3.	DTMS Inv 20845 Caretaker Duties Jul + Aug 2018	£362.88
4.	Ruth Wilkinson	£1470.00
5.	Wicksteed Play Equipment	£64.20
6.	Clerks salary – July 2018	£243.95
7.	Clerks salary – Aug 2018	£247.95
8.	Office standing expenses	£106.62
9.	Office standing expenses	£71.08
10.	SLCC – Membership	£46.00
11.	YLCA – GDPR training	£15.00
12.	YLCA – conference fee	£38.33
13.	EuraAudit – pay roll service (6 Months)	£72.00
14.	Farm & Land Services	£453.60
15.	AVG – IT protection software	£23.33

Appendix "B" – Bank reconciliation for the period 01.04.2018 to 17.09.2018

Bank Reconciliation as at 17 September 2018

NB: Not including Parish Room Funds

HSBC a/c *****16	£ 3,410.83	
HSBC a/c *****08	£ 12,081.80	
		£ 15,492.63
Less Unpresented		
Cheques	SCD "1"	£ 2,690.24
Sub Total		£ 14,272.39

Cash Book

Start of Year 1 April 2017

HSBC a/c *****16	£ 1,917.67	
HSBC a/c *****08	£ 12,077.50	
Sub Total		£ 13,995.17
Add receipts	SCD "2"	£ 3,966.30
		£ 17,961.47
Subtract payments	SCD "3"	£ 2,468.84
		£ 15,492.63

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Current State

£14,272.39

SCD "1"		
1	Sawley Village Hall	£ 60.00
2	DTMS	£ 276.48
3	Ruth Wilkinson*	£ -
4	Wickstead	£ 64.20
	Standing Off Exp - 12.17 -	
5	03.18	£ 71.08
6	standing Off Exp - 04.- 09.18	£ 106.62
7	SLCC	£ 39.60
8	YLCA	£ 15.00
9	YLCA	£ 38.33
10	EuraAudit	£ 72.00
11	F&LS	£ 453.60
12	AVG Software	£ 23.33
		£ 1,220.24

*Funds Paid via the PC A/C but from Parish Room A/C

SCD "2"		
01.09.18	Int	£ 2.17
01.06.18	Int	£ 2.13
11.07.18	Pick Gill	£ 550.00
27.04.18	Precept 1	£ 3,412.00
		£ 3,966.30

SCD "3"		
03.09.18	Clerks Sal	£ 247.95
24.08.18	Clerks Sal	£ 243.95
15.08.18	Int Audit	£ 110.00
19.06.18	Insure pol	£ 366.18
19.08.18	DTMS	£ 300.00
19.08.18	DTMS	£ 216.96
09.06.18	Clerks Sal	£ 243.95
08.05.18	Clerks Sal	£ 243.95
07.04.18	Clerks Sal	£ 247.95
		£ 2,220.89