
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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Minutes of the Regular Meeting of the Parish Council held on
Tuesday 19th November 2019 at 7.30pm
Sawley Village Hall, Sawley.

(2019 – 060) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mark Smeeden (Vice Chairman), Cllr John Scannell, Cllr Jim Wigginton, Cllr Simon Learoyd and Cllr Mike Lumb.

(2019 – 061) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 1 member of the public.

(2019 – 062) No **Apologies** were received.

(2019 – 063) No **Declarations of Interest were received** and so no Dispensations were required

(2019 – 064) It was **resolved** that the minutes of the meeting held on 17th September 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 065) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. As we move into the winter season, we should be aware that the county has over 5,800miles of roadways and that last year 12,385 routes were treated by gritters and snowploughs. Eight new replacement gritters have been added to the NYCC fleet, making a total of 86, and there are 111 farm contractors, five road snowblowers and seven footpath snowblowers. NYCC has 55,000 tons of salt stocks in storage barns and 8,000 grit heaps and bins. The £7m winter maintenance budget will see 54% of the roads gritted in one of England's largest and in places most remote road networks.
- b. NYCC maintain 50,400 streetlights in North Yorkshire. These cost about £2.1million to power and £1.2million to maintain every year. So far 35,000 fixtures have been upgraded to more efficient LED equipment. These will cost about 40 per cent less to power. So far there is a saving of £800,000.00 and there is a projected an annual overall saving of about £1.285million on completion of the project to change all of the fixtures.

(2019 – 066) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. There is no new prospective buyer for the old Harrogate Borough Council offices. Contrary to popular press reports HBC are not out of pocket by this situation since the deposit from the last purchaser was retained.
- b. The Harrogate Stray will be recovered and in good shape by the spring at no cost to Council Taxpayers since the UCI are bound to cover the costs.
- c. Work on the new Ripon swimming pool is due to start very shortly. There are no definitive plans for the old pool site.
- d. Further work on the District plan is on hold until after the General Election.

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(2019 – 067) The Clerk **reported** that the money from Castle Trust is now on deposit and awaiting re-investment. It was resolved to make a decision about this at the next (January) meeting.

(2019 – 068) The Council **received** the annual accounts and internal auditors report for the year 2018-2019 and unanimously **accepted** and **approved**:-

- a. Section 1 of the Annual Governance and Accountability Return 2018/2019 (*The Annual Governance Statement*).
- b. Section 2 of the Annual Governance and Accountability Return 2018/2019 (*The Accounting Statement*).

(2019 – 069) It was resolved to defer deciding on the Parish Council budget and precept demand for the year 2020 – 2021 until the next meeting in January 2020. Prior to that meeting the clerk shall circulate information regarding the following:-

- a. Grass cutting requirements and costs.
- b. Budget over spending figures for the previous two years.
- c. A schedule of reserved funds.
- d. Any other new or proposed budget items.

(2019 – 070) The Clerk passed out copies of member's declarations of interest forms for review, these were amended where required, signed and passed back to the Clerk for return to HBC.

(2019 – 071) The Council **received** the following caretaker reports from DTMS:-

- a. Sawley Play Area - 06.09.2019
- b. Sawley Play area - 11.10.2019
- c. Grantley Play Area – 06.09.2019
- d. Grantley Play Area – 11.10.2019
- e. Caretaker duties report

(2019 – 072) It was resolved to instruct DTMS to clean the surface of the Sawley Play Area, as recommended.

(2019 – 073) The Council considered future grass cutting options for the Parish. It was resolved to:

- a. With the aid of maps, decide what areas require cutting and the corresponding frequency of cuts. Expected standards of work should be agreed and included in the contract for tender.
- b. Put the identified work out to tender to the 3 identified contractors:-
 - i. The Oaks Gardening Services, Sawley
 - ii. Farm & Land Services
 - iii. 1 other (details from Martin Kirbitson)
- c. Decide who to award the tender to.
- d. The above shall be in place in time for the budget setting meeting in January 2020.

(2019 – 074) It was resolved to opt out of the NYCC grass cutting scheme and ask them to cut the grass instead. The Clerk shall inform NYCC accordingly.

(2019 – 075) It was resolved to seek a quotation for the proposed work to the nature reserve at Picking Gill.

(2019 – 076) The Council **considered** the duration and practice at meetings.

It was resolved that:-

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- a. Any presentations from external parties should last 15 minutes, unless agreed otherwise beforehand.
- b. Information should be circulated before meetings that would allow councillors to form an opinion promptly at the meeting.
- c. Papers to be voted upon, such as draft minutes, should be read before the meeting.

(2019 – 077) To **consider** the following Correspondence received:

- a. Harrogate District Local Plan: Parish Council Update - Oct 2019 – Noted and see comment from Cllr Atkinson, above.
- b. Re: The Woodland Trust. Noted - Councillors would let the Clerk know of any trees required (quantity and species)
- c. NYCC Grass cutting payments – Noted and see comments above.

(2019 – 078) It was resolved to approve the accounts for payment as listed on "Appendix A", below, and invoices were signed off by members accordingly.

(2019 – 079) A bank reconciliation for the period to 19th November 2019 was **received and unanimously approved**. This appears at "Appendix B", below.

(2019 – 080) The following Planning Notices were received:-

- a. **19.02894.FUL**, Temporary use of land for a helipad. Grantley Hall HG4 3ET. The application has been withdrawn. The clerk is to draft a letter to HBC asking what the planning department intend to do now regarding the continued use of the helipad.
- b. **19.00595.BRPC15** Land To South And East Of South View Sawley Breach of C9 of 18/00242/FUL, provision of onsite parking & Breach of C10 of 18/00242/FUL - root protection area - **Noted**
- c. **19.00591.PR15** Grantley Hall. Erection of illuminated sign. **Noted. Retrospective permission is required.**
- d. **19.02187.FUL** Demolition of conservatory and erection of a first floor extension etc. The Sawley Arms. **Noted. The application has been withdrawn.**
- b. **19/00502/PR15** Grantley Hall ALLEGED BREACH: Creation of hardstanding on western boundary following. Noted. The clerk is to draft a letter to HBC asking what the planning department intend to decide what "once the planning permission has been completed" means and how they will ensure that this is complied with.

(2019 – 081) The following Planning Applications were considered:-

- a. **19.04690.FUL** Formation of an outdoor ménage. Change of Use of land from agriculture to equestrian. Site Of Grantley Thwaites Mr M Robinson It was **resolved** to return **Option C** with the following comment - The Council wishes to note that this application does not include provision for outdoor lighting.

In view of the prominence of the site in the locality this position must be adhered to.

(2019– 082) **It was confirmed** that the next regular meeting of the Parish Council would be a regular meeting on 21st January 2020 at 7.30pm at Sawley Village Hall.

(2019– 083) The meeting closed at 9.15pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

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Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Grantley and Sawley Parish Council.

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- Clerks Salary
- Standing Office Costs
- Farm & Land Services
- Mrs S Welch
- Sawley Village Hall

Appendix "B" – Bank reconciliation for the period to 19th November 2019

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**Bank Reconciliation as at 19.11.2019 Including all payments (up to and over
£100.00)**

NB: Not including Parish Room Funds

| | | | | |
|----------------------------------|---|-----------|---|--------------------|
| HSBC a/c *****16 | £ | 2,131.14 | | |
| HSBC a/c *****08 | £ | 12,105.98 | | |
| | £ | 14,237.12 | £ | 14,237.12 |
| Less Unpresented Cheques SCD "1" | £ | 588.87 | £ | 13,648.25 |
| Sub Total | | | | £ 13,648.25 |

Cash Book

Bank Reconciliation as at 19.09.2019

| | | | | |
|------------------|---|------------------|---|------------------|
| HSBC a/c *****16 | £ | 81.70 | | |
| HSBC a/c *****08 | £ | 12,105.98 | | |
| Sub Total | £ | 12,187.68 | £ | 12,187.68 |

| | | | | | |
|--------------|---------|---|----------|---|------------------|
| Add receipts | SCD "2" | £ | 3,550.00 | £ | 15,737.68 |
|--------------|---------|---|----------|---|------------------|

| | | | | | |
|-------------------|---------|---|----------|---|------------------|
| Subtract payments | SCD "3" | £ | 1,500.56 | £ | 14,237.12 |
|-------------------|---------|---|----------|---|------------------|

Current State **£ 13,648.25**

SCD "1"

| | | | | |
|---|--------------------|---|---------------|--|
| 1 | DTMS | £ | 302.40 | |
| 2 | Clerk Salary - Nov | £ | 271.15 | |
| 3 | StOffex - Nov | £ | 15.32 | |
| | | £ | 588.87 | |

SCD "2"

| | | | | |
|---|-------------|---|-----------------|--|
| 1 | HBC Precept | £ | 3,550.00 | |
| | | £ | 3,550.00 | |

SCD "3"

| | | | | |
|----|-------------------|---|--------|--|
| 1 | Welch | £ | 50.00 | |
| 2 | YAR | £ | 36.00 | |
| 3 | Cardiac Science | £ | 49.14 | |
| 4 | Farm & Land | £ | 358.80 | |
| 5 | StOffEx - Oct | £ | 16.20 | |
| 6 | Clerk Salary Oct | £ | 267.15 | |
| 7 | StOffEx | £ | 15.06 | |
| 8 | DTMS | £ | 241.92 | |
| 9 | DTMS | £ | 150.00 | |
| 10 | Clerk Salary Sept | £ | 267.15 | |

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| | | | |
|----|-----------------|---|-----------------|
| 11 | Cardiac Science | £ | 49.14 |
| | | £ | 1,500.56 |

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

1. Tuesday 21st January 2020 at the Sawley Village Hall