

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB

Email: grantleyandsawleyppc@yahoo.co.uk

Telephone: 01765 601693 (*answer machine*)

Notice and Agenda of an Annual Meeting (Part 2) of the Parish Council Meeting

**To be held on Tuesday 22nd June 2023 at 7.30pm
at Sawley Village Hall.**

AGENDA

1. To **receive** apologies and approve reasons for absence.
2. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
3. To **receive**, consider and decide upon any applications for dispensation.
4. To **confirm** the minutes of the meeting on 17th May 2023 as a true and correct record.
5. To **receive** the Clerks Report.

Annual Audit 2022 – 2023 matters. To receive and approve

1. To **receive** information from the Clerk regarding the annual audit of accounts for the year 2022/2023.
2. The Certificate of Exemption for 2022/2023 was signed by the Chairman at the last meeting and submitted by email to the external auditors on 30.05.2023.
3. To **approve** and then **authorise the Chairman to sign the following declarations:-**
 - a. Section 1 of the Annual Governance and Accountability Return 2022/2023. (The Annual Governance Statement).
 - b. Section 2 of the Annual Governance and Accountability Return 2022/2023. (The Accounting Statement).
 - c. The Annual Internal Audit Report for 2022/2023.
4. To **receive** an explanation of the updated status of Parish Room funds within the Annual Audit process.
6. To **receive** agenda items from Councillors to be considered at the next meeting of the Parish Council.
7. To **confirm** the date and time of the next meeting [??/??/2023].

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