

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

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Minutes of the Ordinary Meeting of the Parish Council held on Thursday 21st September 2023 at 7.30pm at Sawley Village Hall

(2023-2024 – 079) Present were Cllr Martin Kirbitson (Chairman), Cllr John Lennon (Vice Chairman), Cllr Mark Smeeden, Cllr Jim Wigginton, Cllr Simon Learoyd & Cllr Will Parry.

(2023-2024 – 080) Also present were David Taylor, Clerk, Cllr. Felicity Cunliffe-Lister and 8 members of the public.

(2023-2024 – 081) No **Apologies** were received.

(2023-2024 – 082) No **Declarations of Interest** were received and so no **Dispensations** were required.

(2023-2024 – 082) Road safety issues outside Fountains School, Grantley were **discussed** by those present.

1. Cllr Kirbitson opened this part of the meeting with opening comments. He stated that the Parish Council have been concerned by road safety issues for the 20 years or so. He stated that throughout that time there had been no real help from the County Council and there had been no police presence in either of the villages of Grantley or Sawley.

He noted that, last term, there had been a serious incident outside Fountains School, Grantley where a young child had been run over and sustained injuries serious enough to warrant the Air Ambulance to attend.

He also noted that matters of road safety including heavy traffic (in terms of weight) and speeding had become worse in recent years.

He thanked those in attendance and expressed a sincere hope that something positive would result from the evening's meeting.

2. Pam Acheson, the Executive Headteacher of Fountains School, Grantley said that a great many schools in rural areas have similar traffic problems to those suffered by Fountains School.
3. She noted that the school day starts with breakfast club at 8.00am. Traffic around the school start at this time.

She spoke of a range of problems that contribute to the situation such as parents driving their children to school in their own cars, the school carpark is not large enough and that the vehicle entrance to the school has no defined entrance/exit lanes.

She thought that the school was not large enough to warrant the Education Authority funding a "lollipop person".

She also stated that road safety has been a live matter in school for a long time and continues to be so.

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Putting in a separate exit route from the school has been discussed but funding is the main obstacle. White-lining the existing drive throat is however a possible solution.

Perhaps parents could park further away from the school. Parents have been asked to park considerately.

Cllr Lennon noted that the school bus service are not fully utilised and it was also noted that the qualification criteria for using the school bus service was very strict

It was noted also that when the school was built in 1989 the catchment area was very different to what it is now.

It was further noted that traffic problem in the villages of Grantley and Sawley exist throughout the day, not just at school times.

The positioning of Vehicle Activated Speed Signs was briefly discussed but with no conclusion.

Cllr Cunliffe-Lister noted that following the incident last term, referred to above, there was a site visit with Darren Griffith (DG), Highways Officer at North Yorkshire Council and a Traffic Management Officer from North Yorkshire Police.

They noted that there are no SCHOOL KEEP CLEAR markings outside the school gates. Given the circumstances involved in the recent collision, they both felt that this was something that should be considered asap. DG has asked his colleagues in Area 6 (Boroughbridge) office to investigate further. If feasible, and supported by the Parish Council, the markings will be funded and introduced asap.

There had recently been speed monitoring equipment installed and it was confirmed that the existing speeds through the village are low. The mean (average) speed is 21mph near the school and 26mph at the northern end of the village. Some motorists obviously travel faster, but generally there is good compliance with the 30mph speed limit and these low speeds indicate that there should be good compliance if the speed limit was reduced to 20mph. A 20mph speed limit would have to be supported by the local community and to ensure it is effective and self-enforcing, the entry to the village at the northern (where speeds are higher) will have to be improved.

Additional road markings (eg. rumble strips or SLOW markings) will also have to be introduced and he (DG) also recommended a temporary vehicle activated sign (speed limit reminder type) to reinforce the 20mph restriction. This sign would have to be funded and maintained by the local community. Furthermore, travelling from a 60mph speed limit into a 20mph speed limit is not really good practice, so the national speed limit on the approach roads will probably have to be reduced to 40mph as part of the package.

He (DG) stated that this scheme is not something that can be funded automatically (or in the near future) and the proposed measures will have to be added to a list of other sites that would benefit from a 20mph speed limit. Sites will be prioritised accordingly unless another source of funding becomes available.

In addition to these comments she noted that she would research parking restrictions that may be applied to the village that may help the situation.

Cllr Cunliffe-Lister noted the above comments concerning road markings outside the school. (see Minute (**2023-2024 – 083**)).

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She noted that with many of these measures self-funding by communities was either obligatory or would speed installation processes up considerably.

She invited the Parish Council to cost out some of the measures she had outlined.

When asked she said that she would look at the possibilities of installing a Zebra Crossing.

She noted that a separate car park would be desirable if a location could be identified. She expressed concern that without a proper alternative there was a danger that parking could simply be displaced to another location causing another problem.

4. Parish Councillors then commented on what had been said:-
 - a. The Parish Council should investigate the cost of VASS equipment for the whole Parish area.
 - b. Investigate the cost of installing a crossing point in Grantley.
 - c. Investigate the possibility of installing a 20mph speed limit in both Grantley and Sawley.
 - d. Investigate the possibility of a 40mph buffer zone outside Sawley.
 - e. Investigate the possibility and cost of installing rumble strips on the approaches to both Grantley and Sawley.
 - f. Investigate how to get the max use of the school bus service.
 - g. Adjust the entrance to the school and using the turning circle / drop off zone effectively.
 - h. Attempt to identify land for additional parking in Grantley.

(2023-2024 – 083) At the conclusion of this part of the Parish Council meeting it was **resolved** to confirm to North Yorkshire Council Highways Authority – via Cllr Felicity Cunliffe-Lister – that the proposed SCHOOL KEEP CLEAR / “zig zag” road markings outside the school should be painted and that work should commence as soon as possible. Proposed by Cllr Lennon and seconded by Cllr Learoyd. Proposal carried by unanimous vote.

(2023-2024 – 084) It was **resolved** that the minutes of the meeting held on 20th July 2023, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2023-2024 – 085) Cllr Felicity Cunliffe-Lister summarised her written report, as circulated, from North Yorkshire Council. This written report can be found on the Parish Council website at

(2023-2024 – 086) The Clerk **reported** that he had attended a Highways Seminar at NYC in Boroughbridge. He had attended Rural Broadband meeting at Masham in July and a training event run by the YLCA, also, in July.

(2023-2024 – 087) The DTMS Caretaker reports for July and August were received by the meeting without comment.

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(**2023-2024 – 088**) The revised terms of business from Hugo Fox, the Parish Councils website platform provider were discussed. It was **resolved** to continue to use Hugo Fox and pay the extra fees.

(**2023-2024 – 089**) A new information document from North Yorkshire Council regarding Commuted Sums was **received** and discussed.

(**2023-2024 – 090**) The meeting further considered the grass cutting provision in the Parish area. Given the very poor service received this season, it was **resolved** that the Clerk was instructed to put out tenders for a new contractor for the next season. A plan showing the areas in both Grantley and Sawley shall be produced. These areas shall be cut once per fortnight.

(**2023-2024 – 091**) It was **resolved** that the Clerk shall also progress the work required to be done to the bus shelter in Grantley.

The following Correspondence was considered:

(**2023-2024 – 092**) Email re: Phase 4 of SFNY (Superfast Broadband North Yorkshire) was noted.

Financial Matters:

(**2023-2024 – 093**) The accounts for payment as listed on "Appendix A", below, were approved for payment.

(**2023-2024 – 094**) A Bank Reconciliation to the period 21st September 2023_(including all payments up to and over £100.00) was **received** and unanimously **approved**. The Chairman was authorised to sign it accordingly. This appears at "Appendix B", below.

(**2023-2024 – 095**) A Spending v Budget report to the period 21st September 2023_was **received** and **approved** by the Council.

Planning Matters:

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

(**2023-2024 – 096**) There were no Planning Notices received.

The following Planning Applications were considered: -

(Planning Application Consultation Notices are returned using 4 options – these are listed below)

(**2023-2024 – 097**) **Planning Application** ZC23-03130-KIOSK. BT consultation on the proposed removal of payphone kiosk. (01765 620649). Telephone Box at Grantley. BT Payphones. After due consideration it was **resolved** that the Parish Council should return **Option A** – (The Parish Council has no objections.)

(**2023-2024 – 098**) **Planning Application** ZC23-03092-FUL. Demolition of existing Garage & Conservatory. Erection of replacement garage in revised location. West Farm, Eavestone, Ripon. Mr and Mrs Gray. After due consideration it was **resolved** that the Parish Council should return **Option A** – (The Parish Council has no objections.)

(**2023-2024 – 099**) **Planning Application** ZC23-02603-LB. Listed building consent for erection of estate railings, gates and alterations to surfacing and installation of external lighting. Erection of timber fence alongside public footpath. Replacement of patio doors, installation of 1no. rooflight. Demolition of kennels/log store and replacement with

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greenhouse and craft room w/ kitchenette and WC. Alterations to patio and formation of footpath. West Lodge Grantley Hall. Mr R Sykes. After due consideration it was **resolved** that the Parish Council should return **Option A** – (The Parish Council has no objections.)

(2023-2024 – 100) Planning Application ZC23/02602/FUL. Erection of estate railings, gates and alterations to surfacing and installation of external lighting. Erection of timber fence alongside public footpath. Replacement of patio doors, installation of 1no. rooflight. Demolition of kennels/log store and replacement with greenhouse and craft room w/ kitchenette and WC. Alterations to patio and formation of footpath. West Lodge Grantley Hall. Mr R Sykes. After due consideration it was **resolved** that the Parish Council should return **Option A** – (The Parish Council has no objections.)

(2023-2024 – 101) Planning Application ZC23-02746-FUL. Agricultural building for general storage and cattle housing. Sunny Bank House Grantley. Mr Webster. After due consideration it was **resolved** that the Parish Council should return **Option B** – (The Parish Council objects on the planning grounds set out overleaf.) in that The Parish Council has grave concerns that the proposed building is too large and out of proportion to the size of the farm that it will be attached to. The Parish Council is not opposed to the development *per se* but simply the size of the building.

(2023-2024 – 102) The Clerk **requested** that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2023-2024 – 103) It was confirmed that the next regular meeting of the Parish Council would be a regular meeting on 16th November 2023 at 7.30pm at venue TBC.

This appears at "Appendix C", below

(2023-2024 – 104) The meeting closed at 9.40pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **16th November 2023** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

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Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

1. BHIB Insurance – Parish insurance premium.
2. Yorkshire Accountants Ripon – Payroll administration.
3. Elkerlodge Bookkeeping services – Annual Audit Fee.
4. DN Taylor – Clerk's Salary.
5. DN Taylor – Standing Office Expenses.
6. DTMS Ltd – Monthly parish caretaker services.

Appendix "B" – Bank reconciliation for the period to 21.09.2023

NB: Not including Parish Room Funds

| | | | | |
|------------------------------------|--------------------------------|---------------------|--------------|--------------------|
| HSBC a/c *****16 | | £ | 2,616.90 | |
| HSBC a/c *****08 | | £ | 7,971.96 | |
| | | £ | 10,588.86 | £ 10,588.86 |
| Less Unpresented Cheques | SCD "1" | | | |
| Sub Total | | | | £ 10,588.86 |
| Cash Book at 20th July 2023 | | | | |
| HSBC a/c *****16 | | £ | 3,945.21 | |
| HSBC a/c *****08 | | £ | 7,939.02 | |
| Sub Total | | £ | 11,884.23 | |
| Add receipts | SCD "2" | £ | 32.94 | |
| | | £ | 11,917.17 | |
| Subtract payments | SCD "3" | £ | 1,328.31 | |
| Current State | | | | £ 10,588.86 |
| Less Unpresented Cheques | SCD "1" | £ | - | £ 10,588.86 |
| | <u>SCD "1"</u> | | | |
| 1 | | | | |
| | Total Shed 1 | £ | - | |
| | <u>SCD "2"</u> | | | |
| 01.09.2023 | HSBA (208) | Interest | £ | 32.94 |
| | Total Shed 2 | £ | 32.94 | |
| | <u>SCD "3"</u> | | | |
| 22.07.2023 | HSBC | Bank Charges | £ | 5.00 |
| 04.08.2023 | DN Taylor | StOfEx - July | £ | 41.77 |
| 04.08.2023 | DN Taylor | Clerk Salary - July | £ | 482.53 |
| 04.08.2023 | Yorkshire Accountants Ripon | Pay Roll Admin | £ | 36.00 |

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|------------|------------|---------------------------|---|----------|
| 04.08.2023 | DTMS Group | Caretaker | £ | 244.80 |
| 22.08.2023 | HSBC | Bank Charges | £ | 5.00 |
| 11.09.2023 | DN Taylor | StOfEx - Aug | £ | 34.68 |
| 11.09.2023 | DN Taylor | Clerk Salary - Aug | £ | 478.53 |
| | | | £ | 1,328.31 |

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

16th November 2023

Venue TBC

Further dates TBC